

**GTA 17-09-001**  
**Tactical Pocket Reference**  
**SITE EXPLOITATION**



**January 2010**



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## Site Exploitation (SE)

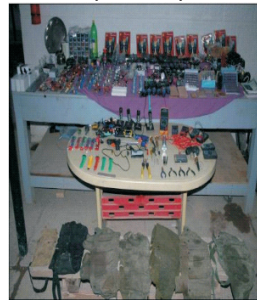
SE: A series of planned activities to facilitate the recognition, collection, processing, preserving, and analysis of information, material, and personnel found at a designated location. Assists in protecting the force and producing an advantage within the mission and operational variables to support tactical, operational, and strategic advantages.

### Purpose of SE:

- Answer Information Requirements
- Facilitate Subsequent Operations
- Facilitate Host Nation Criminal Prosecution

### Items of Interest: (not all inclusive)

- **Hazardous/Explosive Materials:** explosives, wiring, timers, phones, remote controls, circuit boards, large quantity of acids or nitrates, EFP, etc.
- **Identification Credentials:** multiple passports, multiple identification documents and papers, etc.
- **Counterfeit or Forged Documents/Materials**
- **Documents:** financial, military, technical, maps, blueprints, sketches, extremist propaganda, writings, diaries, photographs, travel itineraries, etc.
- **Weapons and Military Equipment**
- **Magnetic Media:** VHS, cassette tapes, floppy disks, etc.
- **Electronic Media:** PDAs, cell phones, computer equipment, memory devices, cameras, CDs, DVDs, printers, external disk drives, media cards, micro drives, etc.



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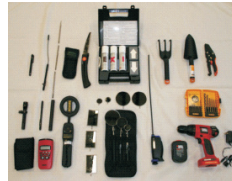
## SE Preparation

PCIs / PCCs

Exploitation Bag

### Recommended Minimum Packing Checklist

- Digital camera and/or video recorder
- Small dry erase board and dry erase markers
- Graph sketch pad(s)
- Zip-lock bags (assorted sizes)
- Paper evidence bags
- Permanent markers/chalk (multi-colors)
- Evidence and/or duct tape
- Property/evidence custody tags
- Flex-cuffs/zip-ties/blindfolds
- Gunpowder/explosives residue detection kit
- Telescoping mirror
- Flashlight/headlamp
- Latex gloves
- Biometrics equipment (HIIDE/BAT)
- Global Positioning System (GPS)
- Breaching equipment (hooligan tools)
- Mine/metal detector



### Forms Checklist (per SOP)

- DD Form 2745, EPW Capture Tags
- DA Form 4002, Evidence/Property Tags
- DA Form 4137, Evidence/Property Custody Documents
- DA Form 2823, Witness Statements
- Theater-specific forms

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## Recommended SE Personnel

- SE Leader
- Assistant Leader
- Two-Man Search Team(s)
- Tactical Questioning (TQ) Team with Linguist



### SE Leader/Assistant - Responsibilities

- Conduct battle handover with forces on site.
- Conduct initial site assessment.
- Determine search technique based on METT-TC considerations.
- Establish central collection point for all items of intelligence or evidentiary value.
- Brief SE elements on search and TQ.
- Record/video search area (as time allows).
- Direct the handling of personnel on the site.
- Supervise collection of all material/equipment.
- Coordinate between search and TQ teams.
- Complete initial site sketch.
- Document all actions for subsequent debrief.
- Report all information to the higher command.

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## Individual Team Responsibilities

### Search Team(s)

- Search personnel/detainees.
- Conduct detailed search according to plan.
- Ensure IED awareness.
- Report finds to SE leader as appropriate.
- Photograph items/evidence where found.
- Identify, collect, and process information.
- Prepare information for transportation.
- Participate in post-operation debrief.

### TQ Team

- Conduct identity management utilizing HIIDE and/or BAT systems.
- Conduct TQ of designated personnel.
- Document results of TQ.
- Report information to SE leader as appropriate.
- Participate in post-operation debrief.



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### **Tactical Questioning**

- Establish a detainee holding area and ensure detainees do not communicate internally.
- Conduct individual TQ away from the group.
- Sort detainees into groups who:
  - Have no further information of value.
  - Are to be taken off the site (detained for further questioning).
  - Require immediate battlefield interrogation.

**NOTE: TQ is NOT interrogation, only trained personnel conduct interrogations.**

- **TQ is conducted to obtain information:**
  - Priority of questioning is based on CCIR.
  - Asks who?, what?, when?, where?, why?, and how?
- **Good questioning techniques:**
  - Only ask direct questions.
  - Follow with else/other (i.e., who else/any others?).
  - Ask questions that require narrative answers.
  - Ask follow-up questions for clarification of information.
  - Use nonpertinent (little to no significance) questions to build rapport, interrupt source's train of thought, and buy you time.
  - Repeat and control questions judge truthfulness and accuracy.
- **Things to avoid or be aware of:**
  - Avoid vague, compound, negative, or leading questions.
  - Avoid the use of military jargon (especially with civilians).
  - Avoid judging a person by age, gender, or appearance.
  - Know the local culture or customs (body language, eye contact, phrases in local dialect, gender roles, etc.).
  - Employ proper use of your linguist (if applicable).
  - Remember to use humor carefully, show respect, and a person's favorite subject is themselves.

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## EPW/Detainee (JUMPS) Screening

- **J**ob: What is your job? What do you do? If military, also ask, What is your rank?
- **U**nit: What is your unit/name of the company you work for? (Inquire concerning the person's chain of command to as high a level as he has knowledge.) For example, Who is your supervisor?... Who is his boss? (Tailor your questions to either military or civilians as appropriate.)
- **M**ission: What is your job within your unit/company? What is the mission of your unit/company? What is the mission of your higher unit? What mission were you performing when you were captured? What is the current mission of your unit? (Inquire as high as the person has knowledge.) What is the future mission of your unit? (Inquire as high as the person has knowledge.) If civilian, What is your role with the insurgency? (Ask of the role of higher echelons in the insurgency.) Ask follow up questions and follow up on positive responses; who, what, when, where, why and how?
- **P**riority Intelligence Requirements: Ask questions based on current CDR's priority intelligence requirements (PIR) of your unit. (Paraphrase them; make them blend naturally into the conversation.)
- **S**tuff: Questions that may affect your unit's mission (i.e., locations of IEDs, safe houses, obstacles, etc.). If the EPW/detainee has a map, have him explain what any markings mean.

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## Biometrics Collection

- **HIIDE (Handheld Interagency Identification Detection Equipment)**
  - Combines fingerprint, iris, and facial biometrics with biographical data; building a digital dossier or profile.
  - Aides in identity management/database can hold up to 42,000 profiles with version 4.0.2 software.
  - Assists in population screening, entry control points (ECP), and detainee management.
  - Holds the Biometrics Enabled Watch List (BEWL) and the Local Watch List (LWL).
  - When capturing fingerprint images: left hand fingers first, then right hand in order 1-10.
- **BAT (Biometric Automated Toolset)**
  - Personnel enrollment tracking system database can be searched and/or queried.
  - Only fielded collection system that has an internal biometric signature searching and matching capability.



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## DD Form 2745, EPW Capture Tag

- **Part A - EPW Capture Tag:** **Attach this tag to EPW and do not remove.**
  - **Search:** for weapons, military documents, or special equipment.
  - **Silence:** prohibit talking among detainees.
  - **Segregate:** by rank, sex, and nationality.
  - **Safeguard:** to prevent harm or escape.
  - **Speed:** evacuate from the combat zone.
  - **Tag:** detainees, documents, weapons, and special equipment.
- **Part B - Unit Record Card:** **Capturing unit retains for records.**
- **Part C - Document/Special Equipment Weapons Card:** **Attach this part of tag to property taken (Do not remove from property).**
- **As a minimum, include the following information:**
  - Item 1 Date and time of capture (YYYYMMDD)
  - Item 8 Capturing unit
  - Item 9 Place of capture (grid coordinates)
  - Item 10 Circumstances of capture

**ATTACH TAG WITH WIRE OR OTHER TYPE OF DURABLE MATERIAL!**

1. DATE AND TIME OF CAPTURE 20090814 0545		2. SERIAL NO. 0090837 A	
3. NAME Ahmed Aziz		4. DATE OF BIRTH 19810409	
5. RANK CIV	6. SERVICE NO. N/A		
7. UNIT OF EPW UNK	8. CAPTURING UNIT 8 CD 1/27 IN		
9. LOCATION OF CAPTURE (Grid coordinates) 38SLB5745183458			
10. CIRCUMSTANCES OF CAPTURE In possession of RPG	11. PHYSICAL CONDITION OF EPW Good	12. WEAPONS, EQUIPMENT, DOCUMENTS RPG	

**ENEMY PRISONER OF WAR (EPW) CAPTURE TAG (PART A)**

For use of this form, see AFM 100-3. The proponent agency is DCSOPS.

Attach this part of tag to EPW. (Do not remove from EPW.)

1. **Search** - For weapons, military documents, or special equipment.
2. **Silence** - Prohibit talking among EPWs for ease of control.
3. **Segregate** - By rank, sex, and nationality.
4. **Safeguard** - To prevent harm or escape.
5. **Speed** - Evacuate from the combat zone.
6. **Tag** - Prisoners and documents or special equipment.

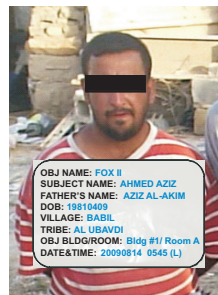
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### Handling/Processing Personnel

- Tag all detained personnel.
- Secure DD Form 2745, EPW Capture Tags.
- Enroll or confirm identity in biometrics system.
- Do not allow detainees to talk, gesture, or signal.
- Be firm with guidance; treat humanely.
- Provide medical treatment to wounded or sick detainees.
- Provide detainees with adequate food and water.
- Ensure detainees do not remain at the forward collection point for more than 12 hours if possible.
- Conduct TQ of designated personnel.

Photograph detainees with the following information:

OBJ NAME: FOX II  
SUBJECT NAME: AHMED AZIZ  
FATHER'S NAME: AZIZ AL-AKIM  
DOB: 19810409  
VILLAGE: BABIL  
TRIBE: AL UBAVDI  
OBJ BLDG/ROOM: Bldg #1/ Room A  
DATE&TIME: 20090814 0545 (L)



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### **DA Form 4137, Evidence/Property Custody Document**

- Record the seizure of items taken from a site or associated with criminal activity.
- Capture date and time of seizure, as well as **any transfers in custody.**
- Ensure that transfers are controlled and recorded “Chain of Custody.”
- Use standard Army forms that stay with the items through formal transfer to a detention facility or evidence room.
- Use detainee number in upper right hand corner (connects the item to the individual)
- Use one form for all items taken.
- Minimize space between items to prevent opportunity or perception that information could be added later
- Mark “Last Item” with line to close out list after last entry.
- Record who is in custody of the items as they are transferred to different locations.



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### Handling Materiel and Items Collected from Detainees

- **Detainees may keep the following items in a search:**
  - Personal protective clothing and equipment PPC&E (helmets, protective masks, and clothing).
  - Personal effects with no intelligence value.
  - Private rations of the EPW or civilian detainee in the early stages of detention.
- **Items confiscated from the detainee and never returned even if they are released:**
  - Weapons and ammunition.
  - Items of intelligence value (maps, orders, etc.).
  - Other appropriate items with potential intelligence and/or evidentiary value.
- Place all of the detainee's effects in a labeled, sealed bag; this bag moves with the detainee.

**NOTE: Do not allow detainee to tamper with items.**

- Use clear plastic (or clear plastic evidence) bags to see items and protect forensic evidence.
- Use paper bags for items containing fluids (blood, saliva, etc.) for air drying.



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### Photographing Information, Materiel, and Personnel

- Photograph site with 360° exposure to establish viewpoint and show site in original condition.
- Photograph items before they are moved to show how and where they were found.
- Photograph information with a measuring device.
- Photograph crowds at or around the site.
- Photograph detainees in relation to the evidence and location where detained.
- Photographs showing detainees together with the evidence “the Money Shot” will support their prosecution in a court.



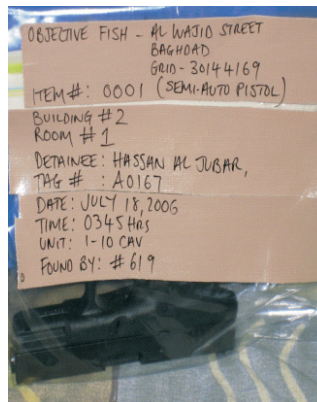
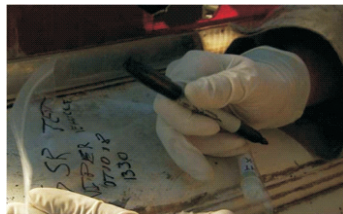
**NOTE: A picture is worth a 1000 words!**



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**Material Collection  
ALWAYS REMEMBER!**

- Report suspected material to Team Leader.
- Photograph material before being touched or moved.
- Wear gloves to prevent adding your fingerprints to the material.
- Do not use items in and around the site.
  - Toilets
  - Phones
  - Utilities
  - Light switches
  - Door knobs
- Photograph the detainee/suspect on site with materials.
- Limit access, establish boundaries, ECPs, CCPs, and material collection points.
- Keep material together for each site.
- Place each piece of material in separate container and seal.
- Mark each container and print legibly.
- Minimum required info:
  - Time
  - Date
  - Your rank and name
  - Location (grid, building, room)

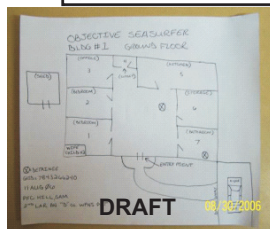
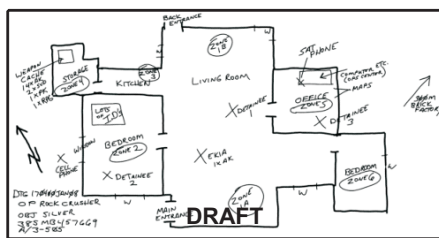


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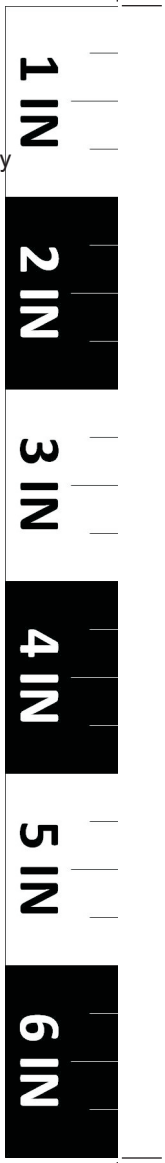
### Site Sketch

- SE leader, assistant, or assigned individual completes a sketch of the building or site.
- Building/room numbers are assigned starting at the entry point and working clockwise.
- Sketch Includes:
  - North-seeking arrow, grid location
  - Objective name, floor, and rooms numbers
  - Halls, stairs, out-buildings, vehicles
  - Locations where material and personnel were found

**Note:** Units conducting a search should mark room entry points IAW unit SOP both prior to and after completing the search.



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### DA Form 2823, Sworn Statement

- When read with photos and diagrams, the witness statement should tell the story of what happened at the site.
- It should describe the event in terms of: who, what, when, where, why, and how.
- Witness and/or detainee must close out and sign.
- Get statements ASAP while facts and circumstances are still fresh.

**Note:** The more detail, the better the statement!

### Mission Debrief

- Explain critical task that units MUST execute.
- Include a formal debrief at a designated area (FOB, command OP, etc.).
- Conduct SE debrief with SE leader, S2, and/or SJA.
- Include in debrief:
  - All mission personnel.
  - Inventory and verify all documentation.
  - SE leader completed post-event report.
- Focus on immediately exploitable information and PIR-related information.
- Transfer material to appropriate agency.
- Conduct continuous analysis.
- Follow up for information from exploitation centers.

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