

**Milper Message Number
15-355**

**Proponent
EAGA**

**Title
UPDATE TO THE ASSIGNMENT INCENTIVE PAY (AIP) PROGRAM FOR KOREA
(FISCAL YEAR (FY) 2016)**

...Issued: [05 Nov 15]...

A. MILPER MESSAGE NUMBER 15-109, DTD 09 APR 15.

B. SECTION 201, 206, 307A, AND 303A (E) OF CHAPTER 5, TITLE 37 UNITED STATES CODE.

C. DODI 1340.26, SUBJECT: ASSIGNMENT INCENTIVE PAY (AIP), 26 FEBRUARY 2013.

D. MEMORANDUM, OFFICE OF THE DEPUTY CHIEF OF STAFF, G-1, 24 SEPTEMBER 2015,
SUBJECT: KOREA ASSIGNMENT INCENTIVE PAY (AIP) PROGRAM.

1. THIS MESSAGE EXPIRES NLT 30 SEPTEMBER 2016.

2. THE KOREA AIP PROGRAM IS SUBJECT TO ANNUAL BUDGET CONSTRAINTS; THEREFORE,
NO AGREEMENT WILL BE ENTERED INTO AFTER 30 SEPTEMBER 2016, WITHOUT HQDA
REAUTHORIZATION OF THE PROGRAM.

3. THIS MESSAGE SUPERSEDES ALL PREVIOUS GUIDANCE REGARDING THE IMPLEMENTATION
AND APPLICATION PROCESS FOR KOREA ASSIGNMENT INCENTIVE PAY (AIP) AND PAYMENT
OF AIP FOR KOREA ASSIGNMENTS AS SPECIFIED BELOW. THIS MESSAGE APPLIES TO ALL
OFFICERS, WARRANT OFFICERS, AND ENLISTED SOLDIERS ELIGIBLE FOR KOREA AIP.

4. THE GUIDANCE CONTAINED IN THIS MESSAGE IS AN EXCEPTION TO THE SUBMISSION TIME
LINES AND APPROVAL AUTHORITY FOR EXTENSIONS AND CURTAILMENTS, AS IT APPLIES TO
AIP, CONTAINED IN AR 614-30.

5. THE KOREA AIP PROGRAM PROVIDES COMMANDERS AN INCENTIVE TOOL TO INCREASE
UNIT READINESS BY ENTICING HIGH QUALITY, HIGH PERFORMING SOLDIERS ASSIGNED TO
KOREA TO VOLUNTEER TO EXTEND THEIR CURRENT TOUR BY 12 MONTHS. SOLDIERS WHO
ARE APPROVED TO EXTEND THEIR TOUR THROUGH THE KOREA AIP PROGRAM PROVIDE
STABILITY AND CONTINUITY TO THEIR UNIT AND INCREASE UNIT READINESS. BY TARGETING
SPECIFIC GRADES AND/OR SKILL SETS, THIS PROGRAM WILL ALLOW COMMANDERS TO
REDUCE UNIT PERSONNEL TURNOVER IN KEY GRADE/SKILL SETS, PROVIDE PREDICTABILITY
FOR SOLDIERS AND FAMILIES, IMPROVE PERSONNEL READINESS, AND REDUCE TURBULENCE

THROUGHOUT THE ARMY.

6. ON 24 SEPTEMBER 2015, THE DIRECTOR, HEADQUARTERS, DEPARTMENT OF THE ARMY G-1, PLANS AND RESOURCES (HQDA G-1, P&R), APPROVED THE FY16 KOREA AIP PROGRAM. IT IS EFFECTIVE 1 OCTOBER 2015 – 30 SEPTEMBER 2016.

7. TARGETED KOREA AIP ELIGIBILITY, COMPENSATION AND TOUR LENGTH OPTIONS:

A. ELIGIBILITY AND RESTRICTIONS:

(1) SOLDIERS MUST BE PERMANENTLY ASSIGNED TO KOREA IN THE GRADES OF E-4 AND ABOVE.

(2) SOLDIERS SERVING IN A COMMAND SELECT LIST (CSL) POSITION ARE NOT ELIGIBLE FOR THE KOREA AIP PROGRAM WHILE ASSIGNED TO THE CSL POSITION. SOLDIERS SERVING IN A CSL POSITION MAY APPLY TO THE KOREA AIP PROGRAM BUT MAY NOT RECEIVE ANY AIP PAYMENT OF AN APPROVED KOREA AIP CONTRACT UNTIL THEY ARE REASSIGNED TO A NON-CSL POSITION.

(3) SOLDIERS MUST BE IN GOOD STANDING AND NOT BE UNDER UNIFORM CODE OF MILITARY JUSTICE (UCMJ) ACTION AT THE TIME OF APPROVAL AND MUST REMAIN IN GOOD STANDING THROUGHOUT THE AIP TOUR. SOLDIERS FAILING TO MAINTAIN GOOD STANDING DURING THEIR AIP TOUR WILL HAVE ALL AIP PAYMENTS RECOUPED IN FULL.

(4) SOLDIERS ASSIGNED TO KOREA FOR MORE THAN 40 MONTHS AT THE END OF THEIR CURRENT TOUR ARE NOT AUTHORIZED TO APPLY FOR KOREA AIP.

(5) ENLISTED SOLDIERS SERVING ON THEIR INITIAL ASSIGNMENT AFTER GRADUATING INITIAL ENTRY TRAINING, OR OFFICERS SERVING ON THEIR INITIAL ASSIGNMENT AFTER APPOINTMENT WITH LESS THAN TWO YEARS OF ACTIVE FEDERAL SERVICE ARE NOT AUTHORIZED TO APPLY FOR THE KOREA AIP PROGRAM.

(6) SOLDIERS ARE NOT AUTHORIZED TO ENTER INTO TRANSITION (ETS OR RETIREMENT) LEAVE DURING THE FIRST 11 MONTHS OF THEIR AIP TOUR. SOLDIERS ON TRANSITION (ETS OR RETIREMENT) LEAVE ARE NOT AUTHORIZED TO APPLY FOR THE KOREA AIP PROGRAM.

(7) IN ACCORDANCE WITH REFERENCE C, SOLDIERS ARE NOT AUTHORIZED TO RECEIVE MORE THAN ONE AIP SIMULTANEOUSLY FOR THE SAME PERIOD OF SERVICE. IF A SOLDIER IS ELIGIBLE FOR MORE THAN ONE AIP, HE OR SHE WILL RECEIVE THE HIGHER OF THESE AIPS.

(8) SOLDIERS ARE NOT AUTHORIZED TO RECEIVE THE BENEFIT FOR CONCURRENT SPECIAL PAYS FOR THE SAME PERIOD OF SERVICE. SOLDIERS APPROVED FOR KOREA AIP MAY NOT ENTER INTO OVERSEAS TOUR EXTENSION INCENTIVE PROGRAM (OTEIP) FOR THE SAME PERIOD OF SERVICE, OR BE ELIGIBLE FOR COT/IPCOT ENTITLEMENTS FOR THE SAME PERIOD OF SERVICE.

(9) AIP EXTENSIONS WILL NOT BE USED TO GAIN SUFFICIENT SERVICE TO QUALIFY FOR AN ACCOMPANIED TOUR.

(10) AIP WILL NOT BE UTILIZED AS AN INDEFINITE PAY ENTITLEMENT, OR A FORM OF PAYMENT

EQUITY AMONG SOLDIERS WITH SIMILAR SKILLS, OR FOR GOOD PERFORMANCE OR RECOGNITION.

B. COMPENSATION:

(1) IAW REFERENCE C AND D, AIP WILL ONLY BE PAID FOR THE PERIOD OF THE EXTENSION (12 MONTHS).

(2) THE COMMANDER OF 8A HAS APPROVED \$300 MONTHLY AS THE KOREA AIP AMOUNT. APPROVED SOLDIERS WILL BE PAID A LUMP SUM (\$3,600) PRIOR TO THE EXTENSION PERIOD, UPON APPROVAL OF THE AIP CONTRACT.

C. TOUR LENGTHS: SOLDIERS APPROVED FOR THE KOREA AIP PROGRAM WILL HAVE THEIR DEROS EXTENDED BY 12 MONTHS.

(1) SOLDIERS ARE LIMITED TO A MAXIMUM OF TWO 12-MONTH EXTENSIONS (FOR A TOTAL OF 24 MONTHS) UNDER THIS PROGRAM.

(2) SOLDIERS APPROVED FOR AIP EXTENSIONS AND SUBSEQUENTLY APPROVED FOR COMMAND SPONSORSHIP WILL HAVE THEIR DEROS ADJUSTED TO REFLECT THE COMMAND SPONSORSHIP TOUR PLUS THE AIP EXTENSION (A TOUR LENGTH OF 36 MONTHS). SOLDIERS MAY CHOOSE TO TERMINATE THE AIP AGREEMENT AND REPAY THE ENTIRE AMOUNT RECEIVED UNDER THE AIP AGREEMENT.

8. RESPONSIBILITIES:

A. COMMANDING GENERAL, EIGHTH ARMY (8A):

(1) IS THE EXECUTIVE AGENT FOR THE KOREA AIP PROGRAM AND PROVIDES OVERSIGHT ON THE MANAGEMENT OF THE PROGRAM.

(2) IS THE APPROVING AUTHORITY FOR KOREA AIP, EXCEPT FOR ARMY MATERIEL COMMAND UNITS AND DIRECT REPORTING UNIT (DRU) APPROVING AUTHORITIES LISTED IN PARAGRAPH 8C AND 8D BELOW, UNLESS FURTHER DELEGATED. THE COMMANDING GENERAL, 8A MAY DELEGATE DOWN TO COL / O6 LEVEL COMMANDER (OR CIVILIAN EQUIVALENT).

B. G1, 8A:

(1) WILL VALIDATE AND RELEASE AIP PAYMENTS BASED ON THE AVAILABILITY OF FUNDS. THE KOREA AIP REQUEST WILL BE ROUTED ACCORDING TO THE PROCESS AS OUTLINED BELOW.

(A) THE REQUESTING SOLDIER INITIATES A KOREA AIP REQUEST ON A DA 4187 TO THE COL / O6 LEVEL (OR CIVILIAN EQUIVALENT) COMMANDER. THE UNIT COMMANDER (O6 LEVEL OR CIVILIAN EQUIVALENT) INDICATES THEIR APPROVAL OR DISAPPROVAL OF THE AIP REQUEST ON DA 4187. THE APPROVING AUTHORITY FOR SOLDIERS ASSIGNED TO DRU'S, HEADQUARTERS, HEADQUARTERS BATTALION (HHB) 8TH ARMY, AND TO THE SPECIAL TROOPS BATTALION (STB), U.S. FORCES IN KOREA (USFK) ARE LISTED IN PARAGRAPH C.

(B) O6 LEVEL (OR CIVILIAN EQUIVALENT) COMMANDERS ARE AUTHORIZED TO DISAPPROVE KOREA AIP REQUESTS AT THEIR LEVEL.

(C) THE UNIT FORWARDS THE APPROVED DA FORM 4187 TO THE 8A G1 FOR VALIDATION OF AVAILABLE FUNDS FOR PAYMENT. 8A G1 WILL FORWARD APPROVED KOREA AIP REQUESTS TO DFAS VIA THE 176 FMSU BASED ON THE AVAILABILITY OF FUNDS.

(D) 8A G1 WILL UPLOAD A COPY OF THE APPROVED CONTRACT TO THE FINANCE FOLDER IN THE SOLDIER'S ARMY MILITARY HUMAN RESOURCE RECORD VIA IPERMS. A COPY WILL BE PROVIDED TO THE SOLDIER'S MSC G1/S1.

(2) 8A G1 WILL REVIEW ALL EXCEPTIONS TO POLICY (ETP) ON ELIGIBILITY CRITERIA BASED ON MOS/BRANCH READINESS AND UNIT READINESS. 8A G1 WILL COORDINATE EXCEPTION TO POLICY REQUESTS WITH THE HUMAN RESOURCES COMMAND (HRC) AND HQDA (P&R). 8A G1 WILL FORWARD ALL EXCEPTION TO POLICY APPROVAL REQUESTS TO DIRECTOR, HQDA G1 PLANS & RESOURCES OR HRC AS APPROPRIATE FOR FINAL APPROVAL.

(3) 8A G1 WILL MAINTAIN A ROSTER OF APPROVED AIP CONTRACTS FOR FY 15 AND SUBSEQUENT FISCAL YEARS.

(4) 8A G1 WILL CONDUCT PERIODIC AUDITS TO VALIDATE THE ELIGIBILITY OF SOLDIERS RECEIVING AIP PAYMENTS IN CONCERT WITH THE 176 FMSU AND/OR DFAS.

(5) UPON APPROVAL, 8A G1 WILL UPDATE THE SOLDIER'S DEROS TO REFLECT THE 12-MONTH AIP EXTENSION AND UPDATE THE SOLDIER'S AEA CODE "Z" (CONFIRM AIP). THE AEA TERMINATION DATE FOR THE SOLDIER'S APPROVED AIP WILL BE EQUAL TO THE SOLDIER'S EXTENDED DEROS, AND WILL REMAIN ON THE TOTAL ARMY PERSONNEL DATABASE (TAPDB) UNTIL TERMINATION OF THE AIP CONTRACT.

(6) 8A G1 WILL PROVIDE RECOMMENDATIONS TO THE CG OF 8A ON ANY FUTURE CHANGES TO AIP AMOUNTS, IAW REFERENCE C, IN ORDER TO TARGET SPECIFIC MOS'S OR SKILL LEVELS, AS NECESSARY TO IMPROVE READINESS.

(7) IAW REFERENCE C, 8A G1 WILL SUBMIT AN ANNUAL AIP REPORT TO DASD (MPP) FOR THE PRIOR FISCAL YEAR (OCTOBER 1ST THROUGH SEPTEMBER 30TH) NO LATER THAN OCTOBER 31ST OF EACH YEAR.

C. THE APPROVING AUTHORITY FOR SOLDIERS ASSIGNED TO DRU'S, HEADQUARTERS, HEADQUARTERS BATTALION (HHB) 8TH ARMY, AND TO THE SPECIAL TROOPS BATTALION (STB), U.S. FORCES IN KOREA (USFK) ARE LISTED BELOW.

(1) CHANGES TO THE APPROVAL AUTHORITIES LISTED BELOW WILL BE SUBMITTED IN WRITING TO THE DIRECTOR OF MANPOWER, 8A G1.

(A) HHB 8A: THE APPROVING AUTHORITY IS THE COMMANDER OF THE HHB, 8A. SOLDIERS IN THE RANK OF O4 AND ABOVE REQUIRE RECOMMENDED APPROVAL OF BOTH THE DIRECTORATE HEAD AND THE CHIEF OF STAFF, 8A. SOLDIERS IN THE RANK OF O3 AND BELOW REQUIRE THE RECOMMENDED APPROVAL OF THE O6/O5 DIRECTORATE.

(B) USFK: APPROVING AUTHORITY IS THE COMMANDER OF THE STB USFK. ALL SOLDIERS REQUIRE THE RECOMMENDED APPROVAL OF THE O6 DIRECTORATE HEAD.

(C) SPECIAL OPERATIONS COMMAND KOREA (SOCKOR): APPROVING AUTHORITY IS THE CHIEF OF STAFF OR COMMANDER, SOCKOR AT DSN 315-723-4964.

(D) 1ST SIGNAL BRIGADE: APPROVING AUTHORITY IS NETWORK ENTERPRISE TECHNOLOGY COMMAND (NETCOM): CHIEF, STRENGTH MANAGEMENT BRANCH, ACOFS G-1, NETCOM, MR. RAY MEHLING (DSN 312-879-7580), RAYMOND.E.MEHLING.CIV@MAIL.MIL. APPROVING AUTHORITY MAY BE DELEGATED TO THE COMMANDER, 1ST SIGNAL BRIGADE.

(E) 65TH MEDICAL BRIGADE: APPROVING AUTHORITY IS MEDICAL COMMAND (MEDCOM): ACOFS, G-1, MEDCOM, MR. RICHMOND BEAN (DSN 312-471-9931), RICHMOND.C.BEAN.CIV@MAIL.MIL. APPROVING AUTHORITY MAY BE DELEGATED TO THE COMMANDER, 65TH MEDICAL BRIGADE.

(F) 501ST MILITARY INTELLIGENCE BRIGADE: APPROVING AUTHORITY IS INTELLIGENCE AND SECURITY COMMAND (INSCOM): ACOFS G-1, INSCOM, MS. CYNTHIA DAIGLE, (DSN 312-328-4663), CYNTHIA.L.DAIGLE.CIV@MAIL.MIL. APPROVING AUTHORITY MAY BE DELEGATED TO THE COMMANDER, 501ST MILITARY INTELLIGENCE BRIGADE.

(G) 19TH MP BATTALION: CRIMINAL INVESTIGATION COMMAND: CHIEF, MILITARY PERSONNEL STRENGTH MANAGEMENT, ACOFS G-1, CIDC, MRS. LOUISA SCOTT, (DSN 312-656-0347), LOUISA.W.SCOTT.CIV@MAIL.MIL.

(H) IMCOM GARRISON: APPROVING AUTHORITY IS INSTALLATION MANAGEMENT AGENCY (IMCOM): CHIEF, MILITARY PERSONNEL MANNING, MPD IMCOM, MR. LUIS DIAZ, (DSN 312-450-0343), LUIS.R.DIAZ30.CIV@MAIL.MIL. APPROVING AUTHORITY MAY BE DELEGATED TO THE USAG COMMANDERS COL / O6.

(I) ARMY MATERIAL COMMAND (AMC) / 403D ARMY FIELD SUPPORT BRIGADE / 411TH CONTRACTING SUPPORT BRIGADE / ARMY SUSTAINMENT COMMAND / ARMY CONTRACTING COMMAND: THE APPROVAL AUTHORITY IS HEADQUARTERS, AMC: CHIEF, MILITARY HUMAN RESOURCES DIVISION, ACOFS G-1, MR. CEDRIC J. THOMAS (DSN 312-320-6577/6509/ COMM 256-701-2493), CEDRIC.J.THOMAS.CIV@MAIL.MIL.

D. COMMANDERS AT ALL LEVELS:

(1) WILL SUPERVISE THE KOREA AIP PROGRAM FOR THEIR COMMAND. THE KOREA AIP PROGRAM PROVIDES COMMANDERS AN INCENTIVE TOOL TO INCREASE UNIT READINESS BY ENTICING HIGH QUALITY, HIGH PERFORMING SOLDIERS BY TARGETING SPECIFIC GRADES AND/OR SKILL SET FOR AUTHORIZED MTOE / JMD / TDA POSITIONS.

(2) WILL ENSURE ALL SOLDIERS REQUESTING KOREA AIP MEET AND MAINTAIN ELIGIBILITY REQUIREMENTS DURING THE SOLDIER'S AIP TOUR.

(3) WILL PROCESS KOREA AIP REQUESTS IN AN EXPEDITIOUS MANNER.

(4) WILL SUBMIT A MEMORANDUM THROUGH THE 8A G1 TO THE 176 FMSU RESCINDING THE SOLDIERS AIP CONTRACT IF SOLDIERS FAIL TO MAINTAIN ELIGIBILITY REQUIREMENTS FOR AIP. COMMANDERS PROVIDE IN DETAIL THE BASIS FOR THE RESCISSION OF THE AIP CONTRACT AND PROVIDE SUBSTANTIATING DOCUMENTATION FOR THE RESCISSION.

E. SOLDIERS: SOLDIERS MEETING THE ELIGIBILITY REQUIREMENTS AND DESIRING TO EXTEND THEIR TOUR UNDER THE KOREA AIP PROGRAM WILL COMPLETE A DA FORM 4187 REQUESTING KOREA AIP. THE DA FORM 4187 WILL SERVE AS THE AIP CONTRACT. SOLDIERS MUST INCLUDE THE FOLLOWING STATEMENTS AS PART OF THEIR KOREA AIP CONTRACT:

(1) "I VOLUNTEER TO EXTEND MY OVERSEAS ASSIGNMENT IN KOREA FOR 12 MONTHS FROM

MY CURRENT DATE ELIGIBLE TO RETURN FROM OVERSEAS (DEROS)" AND "I AGREE TO ACCEPT KOREA AIP OF A LUMP SUM PAYMENT OF \$3,600 UPON APPROVAL OF MY CONTRACT."

(2) "I ACKNOWLEDGE RECEIPT OF PAYMENT WILL BE CONTINGENT UPON FUNDING AVAILABILITY AND / OR REQUIRED PROCESSING TIME. TYPICAL PROCESSING TIME MAY RANGE FROM 30 TO 60 DAYS."

(3) "MY CURRENT DEROS IS (DD MMM YY) AND MY NEW DEROS UNDER KOREA AIP WILL BE (DD MMM YY). MY CURRENT ETS IS DD MMM YY (OR INDEF)."

(4) "I UNDERSTAND IF I DO NOT EXTEND OR RE-ENLIST TO MEET THE SERVICE REMAINING REQUIREMENT WITHIN 30 DAYS OF APPROVAL, MY KOREA AIP WILL BE CANCELLED."

(5) "I UNDERSTAND THAT MY CURRENT UNIT OF ASSIGNMENT IS NOT GUARANTEED UNDER THE KOREA AIP PROGRAM AND THAT I MAY BE REASSIGNED WITHIN THE KOREA THEATER OF OPERATIONS OR WORLDWIDE BASED ON THE NEEDS OF THE ARMY."

(6) "I UNDERSTAND THAT ANY ADVANCED ASSIGNMENT OR REENLISTMENT OPTION I HAVE IS VOID UPON APPROVAL OF MY KOREA AIP REQUEST, AND I MUST RENEGOTIATE ANY SEQUENTIAL ASSIGNMENT THROUGH MY BRANCH AT THE HUMAN RESOURCES COMMAND (HRC)."

(7) "BY SIGNING THIS DA FORM 4187, I UNDERSTAND THAT ALL KOREA AIP RECEIVED WILL BE RECOUPED UPON SOLDIER-INITIATED TERMINATION OF THE AIP CONTRACT OR UPON FAILURE TO MAINTAIN ELIGIBILITY REQUIREMENTS PRIOR TO THE COMPLETION OF MY AIP TOUR. CURTAILMENT OF MY AIP TOUR, WHETHER HRC-INITIATED OR OTHERWISE, WHICH IS NOT DUE TO THE FAULT OF THE SOLDIER, WILL RESULT IN TERMINATION OF AIP AND PRORATED RECOUPMENT OF FUNDS FOR AIP EXTENSION PERIOD WHICH WILL NOT BE SERVED."

(8) "I UNDERSTAND THAT THIS ASSIGNMENT IS SUBJECT TO THE AVAILABILITY OF SUPPORT INFRASTRUCTURE AND COMMAND SPONSORSHIP ALLOCATIONS".

(9) "I AM NOT COMMAND SPONSORED" OR "I HAVE AN APPROVED COMMAND SPONSORSHIP AND ACKNOWLEDGE MY DEROS WILL BE ADJUSTED TO REFLECT THE CHANGE OF TOUR PLUS THE AIP EXTENSION."

F. UNITS S1S:

(1) WILL VERIFY ELIGIBILITY OF SOLDIERS AND PROCESS KOREA AIP REQUESTS IN AN EXPEDITIOUS MANNER.

(2) WILL REVIEW SOLDIERS' RECORDS TO ENSURE ALL SOLDIERS REQUESTING KOREA AIP MEET AND MAINTAIN ELIGIBILITY REQUIREMENTS DURING THE SOLDIER'S AIP TOUR.

(3) MAINTAIN A ROSTER OF ALL AIP REQUESTS AND STATUS.

(4) UPON APPROVAL, UNIT S1'S WILL CONFIRM THE SOLDIERS EXTENDED DEROS AND UPDATED AEA CODE "Z". THE SOLDIERS NEW DEROS AND AEA TERMINATION DATE WILL BE EXTENDED 12-MONTHS FROM THE SOLDIERS ORIGINAL DEROS TO REFLECT THE 12 MONTH EXTENSION UNDER THE KOREA AIP CONTRACT. IF THE CONTRACT IS RESCINDED, THE S1 WILL COORDINATE WITH HRC REGARDING AEA CODES, DEROS AND FOLLOW-ON

ASSIGNMENTS.

G. 176TH FINANCIAL MANAGEMENT SUPPORT UNIT:

(1) RECEIVE AND PROCESS APPROVED KOREA AIP CONTRACTS FOR PAYMENT FROM THE 8A G1.

(2) WILL COORDINATE PERIODIC AUDITS WITH DFAS IN ORDER TO VALIDATE THE ELIGIBILITY OF SOLDIERS RECEIVING AIP PAYMENTS IN CONCERT WITH THE 8A G1.

H. HUMAN RESOURCES COMMAND: IS THE EXCEPTION TO POLICY APPROVAL AUTHORITY WHEN ONE OR MORE OF THE FOLLOWING BELOW APPLY. HRC WILL PROVIDE APPROVAL/DISAPPROVAL IN MEMORANDUM FORMAT TO SATISFY DFAS AUDIT REQUIREMENTS.

(1) THE SOLDIER IS WITHIN 180 DAYS OF DEROS.

(2) THE SOLDIER IS IN RECEIPT OF ASSIGNMENT INSTRUCTIONS (AI) OR HAS BEEN NOTIFIED OF PENDING AI BY HRC.

(3) THE REQUESTED DEROS WOULD RESULT IN THE SOLDIER SERVING IN EXCESS OF FOUR CONSECUTIVE YEARS IN KOREA.

(4) HRC OPMD (AHRC-OPF-C) RETAINS APPROVAL AUTHORITY FOR FOREIGN AREA OFFICERS (FAO).

9. ENLISTED SOLDIERS APPROVED FOR PARTICIPATION IN THE KOREA AIP PROGRAM WILL BE ELIGIBLE TO ATTEND NCOES COURSES (TDY AND RETURN) BASED ON THE AVAILABILITY OF SCHOOL SEATS AND KOREA THEATER OF OPERATIONS OPERATIONAL REQUIREMENTS. KOREA AIP SOLDIERS MUST HAVE AT LEAST 6 MONTHS RETAINABILITY IN COUNTRY PRIOR FROM NCOES COMPLETION TO DEROS TO BE ELIGIBLE TO ATTEND NCOES IN A TDY AND RETURN STATUS.

10. CURTAILMENT OF A KOREA AIP TOUR WILL ONLY BE CONSIDERED AS EXCEPTION TO POLICY IN EXTRAORDINARY CASES. ANY SOLDIER, COMMAND, OR HRC-INITIATED CURTAILMENT REQUIRES COORDINATION WITH 8A G1/AG FOR SOLDIERS IN 8A/UNC/CFC/USFK, OR THE RESPECTIVE STOVEPIPE HEADQUARTERS FOR SOLDIERS IN STOVEPIPE UNITS. HRC IS THE APPROVAL AUTHORITY FOR ALL CURTAILMENTS AND CANCELLATIONS OF KOREA AIP TOURS. THE ARMY COMMAND/ARMY SERVICE COMPONENT COMMAND/DIRECT REPORTING UNIT (ACOM/ASCC/DRU) RETAINS CURTAILMENT AUTHORITY FOR EXCEPTIONAL CASES OUTLINED IN AR 614-30, TABLE 2-1.

11. SOLDIERS REQUESTING EARLY TERMINATION OF THEIR KOREA AIP TOUR WILL SUBMIT A DA 4187 THRU THEIR COL/O6 LEVEL COMMANDER (OR CIVILIAN EQUIVALENT) TO THE 8A G1.

A. CONSEQUENCES OF VOLUNTARY OR INVOLUNTARY TERMINATION OF KOREA AIP CONTRACT:

(1) AIP PAYMENTS WILL BE RECOUPED UPON SOLDIER INITIATED TERMINATION OF KOREA AIP

CONTRACT, OR UPON A SOLDIER'S AWOL OR CONFINEMENT STATUS PRIOR TO COMPLETION OF ASSIGNMENT. CURTAILMENT OF THE SOLDIER'S KOREA AIP TOUR, WHETHER HRC-INITIATED OR OTHERWISE, WHICH IS NOT DUE TO THE FAULT OF THE SOLDIER, WILL RESULT IN TERMINATION OF AIP, BUT NOT RECOUPMENT.

(2) SOLDIERS APPROVED FOR KOREA AIP WHO SERVE ON A TEMPORARY DUTY ASSIGNMENT, TO INCLUDE TCS FOR A PERIOD OF LESS THAN 180 DAYS AWAY FROM KOREA WILL CONTINUE TO RECEIVE AIP. SOLDIERS WHO SERVE ON A TEMPORARY DUTY ASSIGNMENT, TO INCLUDE TCS FOR A PERIOD OF 180 DAYS AND GREATER WILL HAVE THEIR AIP STOPPED UPON DEPARTURE FROM KOREA.

B. IT IS THE RESPONSIBILITY OF THE SOLDIER TO INFORM THEIR UNIT S1 ON THEIR RECOUPMENT PLAN AND TO IMPLEMENT COLLECTION ACTIONS WITH THEIR LOCAL FINANCE DETACHMENT. A SINGLE RECOUPMENT IS THE DEFAULT RECOUPMENT METHOD UNLESS OTHERWISE REQUESTED BY THE SOLDIER.

12. AIP IMPACT ON ENTITLEMENTS: HARDSHIP DUTY PAY AND OTHER ENTITLEMENTS PAID TO SOLDIERS WILL NOT BE IMPACTED BY KOREA AIP.

13. POC INFORMATION:

A. THE POC FOR KOREA AIP IS 8TH ARMY G1 MANPOWER DIRECTOR AT USARMY.YONGSAN.8-ARMY.LIST.G1-MANPOWER-ACTIONS@MAIL.MIL OR AT DSN 315-724-6886.

B. THE HRC POINTS OF CONTACT FOR EXCEPTIONS TO POLICY ONLY ARE USARMY.KNOX.HRC.MBX.EPMD-ICORPS-OCONUS-USARMY.KNOX.HRC.MBX.EPMD-ICORPS-OCONUS-BRANCH@MAIL.MIL FOR ENLISTED SOLDIERS AND USARMY.KNOX.HRC.MBX.OPMD-OPD-PCS-POLICY@MAIL.MIL FOR OFFICERS / WARRANT OFFICERS.