

ALARACT 117/2013

DTG: R 061403Z MAY 13

THIS MESSAGE HAS BEEN TRANSMITTED BY USAITA ON BEHALF OF DA WASHINGTON
DC//DAMO-TR/G-37//

SUBJECT: STRUCTURED SELF DEVELOPMENT (SSD) PREREQUISITES POLICY UPDATE

1. REFERENCES:

A. ALARACT 216/2012 STRUCTURED SELF DEVELOPMENT (SSD) PREREQUISITE FOR
NCOES DTG: 101452Z AUG 12.

B. ALARACT 346/2012 STRUCTURED SELF DEVELOPMENT (SSD) ENROLLMENT
POLICY, DTG: 211928Z DEC 12.

C. AR 350-1, ARMY TRAINING AND LEADER DEVELOPMENT, 18 DEC 09.

2. THIS MESSAGE PROVIDES ADDITIONAL GUIDANCE ON SSD PREREQUISITES FOR
NCOES IN REFERENCE C.

3. STRUCTURED SELF-DEVELOPMENT I, III, AND IV ARE COURSE PREREQUISITES
FOR ATTENDANCE TO THE CORRESPONDING LEVEL OF NONCOMMISSIONED OFFICER
EDUCATION SYSTEM (NCOES). GRADUATION FROM A REQUISITE LEVEL OF SSD IS
REQUIRED PRIOR TO MAKING A RESERVATION IN THE ARMY TRAINING
REQUIREMENTS AND RESOURCES SYSTEM (ATRRS) FOR THE CORRESPONDING LEVEL
OF NCOES. FOR EXAMPLE, AS OF 2 APR 13, A SOLDIER MUST BE A GRADUATE OF
SSD I PRIOR TO OBTAINING A RESERVATION IN ATRRS FOR ATTENDANCE TO A
WARRIOR LEADER COURSE (WLC) CLASS SCHEDULED FOR 6 JAN 14.

4. UNIT COMMANDERS AND THE NCO SUPPORT CHANNEL WILL ENSURE SOLDIERS
HAVE COMPLETED THE REQUISITE LEVEL OF SSD BEFORE RESERVATIONS ARE
REQUESTED FOR NCOES. AFTER 1 APR 13, ATRRS IS NOT ACCEPTING
RESERVATIONS FOR SOLDIERS ATTENDING WARRIOR LEADER COURSE WITHOUT SSD
I COMPLETION CODE. AFTER 1 JUN 13, ATRRS WILL NOT ACCEPT RESERVATIONS
FOR SOLDIERS ATTENDING SENIOR LEADER COURSE OR SERGEANT MAJOR COURSE
WITHOUT SSD III AND SSD IV COMPLETION CODE, RESPECTIVELY.

5. MANY TRAINING SEATS WERE ASSIGNED TO FUTURE WLC/SLC CLASSES PRIOR
TO THE ENFORCEMENT OF SSD PREREQUISITES IN ATRRS. AS AN INTERIM
SOLUTION AND UNTIL FURTHER NOTICE, NCOAS MAY VERIFY SSD COMPLETIONS
USING THE FOLLOWING METHODS: DA FORM 87 (TRAINING CERTIFICATE
GENERATED BY THE ALMS), ATRRS OR THE ARMY CAREER TRACKER.

6. THE COMPLETION OF ALL LEARNING EVENTS AND END OF COURSE SURVEY IS MANDATORY PRIOR TO OBTAINING THE CERTIFICATE OF TRAINING FOR SOLDIERS ENROLLED IN SSD I AFTER 1 JULY 2012.

7. POINTS OF CONTACT (POC) FOR ISSUES WITH RESERVATIONS FOR WLC, CONTACT YOUR COMMAND'S REGIONAL NCOA QUOTA MANAGERS; POC FOR ISSUES WITH RESERVATIONS FOR OTHER NCOES COURSES, CONTACT THE ARMY HUMAN RESOURCES COMMAND (AHRC) THROUGH YOUR CHAIN OF COMMAND. FOR USAR AND ARNG SOLDIERS, CONTACT THE QUOTA MANAGERS APPOINTED BY USARC AND THE STATES. THE POC FOR ALL SSD ENROLLMENT AND DISENROLLMENT ISSUES IS THE MILITARY SCHOOLS BRANCH AT AHRC. A MAILBOX HAS BEEN ESTABLISHED FOR ANY SSD ENROLLMENT OR DISENROLLMENT REQUEST AT usarmy.knox.hrc.mbx.epmd-ncoes-ssd@mail.mil.

8. POINTS OF CONTACT FOR THIS MESSAGE ARE SGM TROY ROSS; COMMERCIAL: 703-692-6128; NIPR: TROY.ROSS.MIL@MAIL.MIL OR MR. RONALD SCHEXNAYDER; COMMERCIAL: 703-614-9701; NIPR: RONALD.A.SCHEXNAYDER.CTR@MAIL.MIL.

9. EXPIRATION DATE CANNOT BE DETERMINED AT THIS TIME.