



# milSuite



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milSuite



# General User Familiarization

<https://www.milsuite.mil>

<https://www.milsuite.mil/book/groups/usarc-knowledge-management-group/pages/usar-knowledge-management-group>



# milSuite



- Created by PEO-3CT under the Asst. SECARMY for Acquisitions, Logistics, and Technology
- Only Requirement is DoD CAC (*use e-mail Certificate*)
- Approved for UNCLASSIFIED//FOUO – but No PII
- 1GB of Data Space for ‘Normal’ Usage
- milSuite
  - milBook
  - milTube
  - milWiki
  - milWire

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# milSuite



**milBook** – Organizational Collaboration platform and ‘main’ application of milSuite



**milWiki** – Wiki style DoD Reference



**milWire** – Individual Collaboration platform for Conversations, Articles, and Topics



**milTube** – Collaboration platform for DoD related videos



# milSuite



**milBook** has two categories of Organizations



**Group** - Any User can Create. Suffices for most Organizational needs.



**Community** - Only a milSuite Admin can Create. More Robust than a Group. Must Sign an MOA with milSuite prior to Creation.

@ 0 [Profile] [Edit] [Search]



# USAR Knowledge Management Group

'Timeline'

all of your 'Stuff'

Following in 1 stream  
Your 'Profile'

do 'Stuff'

'Search'

USAR Knowledge Management Group

USAR KM SharePoint Group

Recommended KM Videos

Activity

Content

More

Actions

About

Share

Manage

**KM DOCTRINE**

- KM\_1E\_Positions\_in\_Doctrine\_on\_MTOE.pc
- ATP 6-01.1 Effective KM (Mar 15)
- KM\_Handbook\_2014.pdf
- The-Knowledge-Assessment-Manual.pdf
- Joint\_Staff\_Instruction\_5124.01.pdf

**KM READS**

- The World is Flat
- Team of Teams
- The Starfish and the Spider
- Business @ the Speed of Thought
- Death by Meeting

**KM TOOLS**

- Moonshot Solutions.pdf

**USAR KM**

- USAR KM
  - OPORD 15-123 (USARC KM).pdf
  - USARC\_CoS\_MFR\_Establish\_KM\_Directorate.pdf

**KMWG**

- KMWG
  - KMWG\_Slides\_MAY.pdf
  - KMWG\_Summary\_MAY.pdf

**FEATURED CONTENT**

- KM\_1E\_Positions\_in\_Doctrine\_on\_MTOE.pdf  
3 weeks ago by Jason Balgos
- KM Questions to ask about your Organization.docx  
1 month ago by Jason Balgos
- KM\_Handbook\_2014.pdf

**UPCOMING KM DATES**

- MAY 26** SPUG  
SPUG  
https://conferen /USARSPUG
- JUN 2** KMWG  
KMWG  
HQ USARC R
- JUN 8** KMR Trainin  
KMR Training  
HQ USARC Room 4909

**HELPFUL LINKS**

- DCS - Defense Collaborative Services
- GEARS
- MRM - USARC Meeting Room manager
- HRC
- MyPay

Manage Group Settings, Members, Permissions, and Content Categories



# USAR Knowledge Management Group

These are Pages

Following in 1 stream

Leave this group

Edit page Delete

USAR Knowledge Management Group

USAR KM SharePoint Group

Recommended KM Videos

Activity Content More

Actions About Share Manage

**KM DOCTRINE**

- [KM\\_1E\\_Positions\\_in\\_Doctrine\\_on\\_MTOE.pc](#)
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  - [USARC\\_CoS\\_MFR\\_Establish\\_KM\\_Directorate.pdf](#)

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KMWG  
HQ USARC Room 4902
- JUN 8** **KMR Training 8-10 JUN**  
KMR Training  
HQ USARC Room 4909

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- [GEARS](#)
- [MRM - USARC Meeting Room manager](#)
- [HRC](#)
- [MyPay](#)

These are Tiles





ANNOUNCEMENT: KMR Training 8-10 June [Show Details](#)

CREATE: [Status Update](#) [Discussion](#) [Uploaded File](#) [Document](#) [Blog Post](#) [Poll](#) [Status Update](#) [Event](#) [Training Scenario](#) [Create a Video](#) [Idea](#)

What's going on?

RECENT ACTIVITY Filter

Jason Balgos in USAR Knowledge Management Group  
2 weeks ago [Show more](#)

**KMWG\_Slides\_June.pdf**

KMWG Slides for June 2016



Like (0) · Comment · Share

[Modified by Jason Balgos](#) · 4 days ago

Jason Balgos in USAR Knowledge Management Group  
2 weeks ago [Show more](#)

**USARC KMWG**

The next USAR KMWG will be 02 JUN '16. For those in the local area it will be in Room 4902. All others Dialing-In the Teleconference number is; Dial in: 877-984-2597

Pin:...

Like (0) · Comment · Share

Jason Balgos in USAR Knowledge Management Group  
2 weeks ago [Show more](#)

**Activity** – User views posted material in a 'Facebook Timeline' style with most recent at the top and older as you scroll down

HELPFUL LINKS

- [USAR SharePoint Home](#)
- [AKO](#)
- [OWA Webmail](#)
- [GEARS](#)
- [Army SMS](#)
- [Google](#)
- [MRM - Meeting Room Manager](#)
- [DCS](#)
- [USAR EKS Portal Tool - ARSAPTS](#)
- [APAN](#)

KM GROUPS

- [USACAPOC \(A\) Knowledge Management](#)
- [TRADOC Knowledge Management \(KM\)](#)
- [Joint Knowledge Management](#)
- [Installation Management Knowledge Management \(IM KM\) Community](#)
- [Mission Command Digital Master Gunner \(MCDMG\)](#)
- [Center for Army Lessons Learned \(CALL\)](#)
- [KMNet](#)

FEATURED CONTENT

- [SMS DUSA USA Memo 11Jan2016.pdf](#)





ANNOUNCEMENT: KMR Training 8-10 June Show Details

CATEGORIES

- Documents
- KM Doctrine
- KM Tools
- Videos

ACTIONS

- Start a discussion
- Upload a file
- Write a document
- Write a blog post
- Create a poll
- Create an idea
- Create a Video
- Create an event
- Create a Training Scenario

VIEW THE BLOG

USAR Knowledge Management Group

All Content (56) Blog Posts (0) Documents (44) Discussions (0) Polls (0) Ideas (0) Video (2) Events (10) Training Scenarios (0)

Filter by action: None Filter by shared content

Type to filter by text Filter by tag Sort by latest activity: newest first

**KMWG\_Slides\_June.pdf**  
  
 last modified by Jason Balgos

**USARC SPUG**  
 5/26/16 10:00 AM  
 HQ USARC Room 4523 or DCS at https://conference.apps.mil/webconf/USARSPUG Dial-in phone lines: 1-877-701-7502 PIN: 2495663  
 last modified by Jason Balgos

**USARC KMWG**  
 6/2/16 10:00 AM  
 The next USAR KMWG will be JUN '16. For those in the local area it will be in Room 4902. All other...  
 last modified by Jason Balgos

**2016 Knowledge Management Assessment Survey**  
 created by Cory Cannon

**milSuite Familiarization Training**  
 6/17/16 9:00 AM  
 KM Team, There will be milSuite Familiarization Training for any Personnel that wish to Attend from 0900-1100 on 17 JUN in Room 2902. There are 12 slots available. We will be attempting to make this...  
 last modified by Jason Balgos

**SPUG\_26May.pdf**  
 last modified by Angela Willis

**SP\_2013\_Familiarization\_Trai...**  
 last modified by Angela Willis

**SP\_End\_User\_2013pptx.pdf**  
  
 last modified by Angela Willis

**SMS DUSA USA Memo 11Jan2016.pdf**  
 last modified by Jason Balgos

**OSD\_TMT\_CATMS\_DTM15001...**  
 last modified by Jason Balgos

**KM\_Mtg\_Mgt.pdf**  
  
 last modified by Jason Balgos

**SharePoint13\_familiarization\_t...**  
  
 last modified by Jason Balgos

**KMWG\_Slides\_MAY.pdf**  
  
 last modified by Jason Balgos

**KM\_1E\_Positions\_in\_Doctr...**  
  
 4/28/16 10:00 AM  
 ALCON, The USAR KM Team will be Hosting a SharePoint Users Group (SPUG) via DCS on 28 APR 2016 at 1000 EST. It will be a Collaborative Forum for all SharePoint Users that are interested...  
 last modified by Jason Balgos

The **Content** tab allows you to view all of the content in the Group. You can use the **Category** folders on the left to sort by the type of content (i.e.: Blog Posts, Documents and Files, Events, etc.).



# USAR Knowledge Management Group

Following in 1 stream Leave this group

ANNOUNCEMENT: KMR Training 8-10 June Show Details

### Followers

### Members

OWNED BY:

- Angelia Willis
- Tiffany ADAMS
- Jason Balgos

### VISIBILITY

Everyone can view the content of this place.

Sort by date joined: newest first Type to filter by text

Person	Date Joined	Followers	Following	
Dominique Craddock	May 25, 2016 11:48:29 AM	0	0	Follow Follow
Quinton Taylorgarcia	May 20, 2016 2:09:20 PM	0	1	Follow Follow
Margo Davis	May 11, 2016 10:09:20 AM	0	0	Follow Follow
Curtis Coleman	May 4, 2016 10:09:20 AM	0	0	Follow Follow
John Conklin	April 28, 2016 10:09:20 AM	0	0	Follow Follow
Benjamin MCCLELLAN	April 13, 2016 10:09:20 AM	0	0	Follow Follow
Pamela GILBERT	April 6, 2016 10:09:20 AM	0	0	Follow Follow
Phillip Bush	April 1, 2016 9:58:53 AM	2	0	Follow Follow

The **People** tab allows you to sort through and find other members of the Group. Group **Owners** are listed on the left side of the list so they can be easily found and contacted.



# USAR Knowledge Management Group

Following in 1 stream Leave this group

Edit page Delete

ANNOUNCEMENT: KMR Training 8-10 June Show Details

- KM DOCTRINE
- KM\_1E\_Positions\_in\_Doctrine\_on\_MTOE.pdf
  - ATP 6-01.1 Effective KM (Mar 15)
  - KM\_Handbook\_2014.pdf
  - The-Knowledge-Assessment-Manual.pdf
  - Joint\_Staff\_Instruction\_5124.01.pdf

- USAR KM
- USAR KM
    - OPORD 15-123 (USARC KM).pdf
    - USARC\_CoS\_MFR\_Establish\_KM\_Directorate.pdf

**Click Actions to Upload a File or to create an Event.**


- KM READS
- The World is Flat
  - Team of Teams
  - The Starfish and the Spider
  - Business @ the Speed of Thought
  - Death by Meeting

- KMWG\_Slides\_June.pdf
- KMWG\_Summary\_MAY.pdf

- FEATURED CONTENT
- SMS DUSA USA Memo 11Jan2016.pdf  
3 weeks ago by Jason Balgos
  - OSD\_TMT\_CATMS\_DTM15001.pdf  
3 weeks ago by Jason Balgos
  - Moonshot Solutions.pdf  
1 month ago by Jason Balgos

- CREATE
- Discussion
  - Document
  - Uploaded File
  - Blog Post
  - Poll
  - Project
  - Status Update
  - Idea
  - Create a Training Scenario
  - Event
  - Create a Video
- MORE
- Feeds
  - Invite

- DCS - Defense Collaborative Services
- SMS
- GEARS

 Upload a file

## Uploading a File

File

[Click to select a file](#)

or drag and drop your file here

Click to Select a File to Upload, or simply Drag and Drop.

**Description** Providing a description can help people find your file when searching B I U S List Bulleted List Image Video Link Emoticon ABC <HTML>[@ Mention](#) [! App](#) **In a Place** Reach a specific audience or organize your posts by subject or group.

**In a Place** Reach a specific audience or organize your posts by subject or group.

  **USAR Knowledge Management Group** [Change](#)  
 Open  
21 Followers  
18 Members (0 External Contributors)

Select **where** you want the Content Published (Posted). Default is in the Group, but you may Hide it, Publish to only select users for Collaboration prior to Public Release, or Publish to milBook Home for all users to access.

**Hidden** Hide your content from other milBook users.

**Specific People** Work privately with a few people before opening it up to the rest of milBook.

**milBook Home** Make your content visible to everyone in milBook.

**Tags** Tag your content to make it easier to find

\*\*\* Add **tags** (keywords) to your content to make it easier for others to find the file. \*\*\*

**Categories** Help others find your content by selecting relevant categories

- Documents
- KM Doctrine
- KM Tools
- Videos

If applicable, select a **Category** for the file. This can also make it easier to search for and sort the content.

If necessary, click **Advanced Options** to **Restrict Authors** and limit editing rights, **Require Approval Before Publication**, and **Restrict Comments** to turn off the comment feature.

**Publish**

Save Draft

Cancel

When finished, click **Publish** to save your work and publish it to the group.



# USAR Knowledge Management Group

Following in 1 stream

Leave this group

Edit page Delete

USAR Knowledge Management Group

USAR KM SharePoint Group

Recommended KM Videos

Activity

Content

More

Actions

About

Share

Manage

### KM DOCTRINE

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- Moonshot Solutions.pdf

### USAR KM

#### USAR KM

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### KMWG

#### KMWG

- KMWG\_Slides\_MAY.pdf
- KMWG\_Summary\_MAY.pdf

### FEATURED CONTENT

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3 weeks ago by Jason Balgos
- KM Questions to ask about your Organization.docx  
1 month ago by Jason Balgos
- KM\_Handbook\_2014.pdf

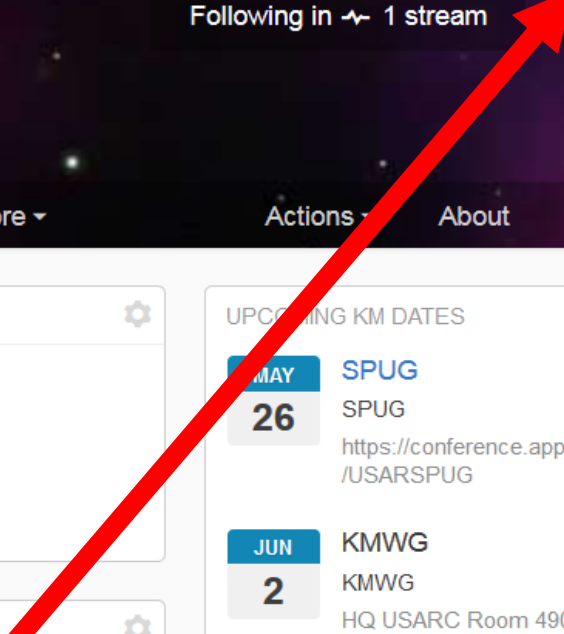
### UPCOMING KM DATES

- MAY 26** SPUG  
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KMR Training  
HQ USARC Room 4909

### HELPFUL LINKS

- [DCS - Defense Collaborative Services](#)
- [GEARS](#)
- [MRM - USARC Meeting Room manager](#)
- [HRC](#)
- [MyPay](#)

To View or Edit your Profile information, click the Avatar button in the blue milBook header, and select **Edit Profile** from the drop down menu.



## CPT Jason Balgos

EMAIL

jason.s.balgos.mil@mail.mil

JOIN DATE

February 8, 2013

LAST LOGGED IN

June 10, 2016

PHONE NUMBER

(910) 570-8803

 650 points • Silver Member


### A NORWICH

I believe that the cardinal virtues of honesty, temperance, and wisdom; is service rendered - to God, to Country, to my fellow man.

I believe that the fundamental principle of a free government wherein liberty to law, and that a citizen soldiery a government must rest.

I believe that real education is physical, mental, and moral development who has learned the lessons of self-discipline.

I believe in Norwich, my Army throughout the years these tenets have been taught to be loyal to duty, word and deed; to view self as a citizen in accordance with the Constitution.



### Jason Balgos

CPT

jason.s.balgos.mil@mail.mil

(910) 570-8803

 Silver Member (650 points)

PERSONAL

[Your Content](#)
[Your Places](#)
[View Profile](#)
[Edit Profile](#)
[Preferences](#)
[Add-Ons](#)
[Help](#)
[Calendar](#)

MANAGE

[Admin Console](#)
[Community Manager Reports](#)
[Log Out](#)
[Overview](#)
[Activity](#)
[Content](#)
[More ▾](#)
[Actions ▾](#)


United States Army

ACCOUNT TYPE

Reserves

JOB TITLE

FA53 Cyber Security &amp; Knowledge Mgt.

DOD USERNAME

jason.s.balgos

WORK ADDRESS

 US ARMY RESERVE COMMAND  
 FT BRAGG, NC 28307  
 US

Org Chart

19

connections

To receive, or stop receiving, email notifications from milBook, click your **Avatar** button and click **Preferences** from the drop down menu.

accm	1
asi 1e	1
atcts	1
comptia project+	1



# USAR Knowledge Management Group

Following in 1 stream Learn this group

Edit page Delete

### KM DOCTRINE

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- [HRC](#)
- [MyPay](#)

From *anywhere* on milBook, use the magnifying glass button to open the **Search** box and search for Content, Places, and People.







# USTRANSCOM Knowledge Management

[Follow](#) [Join this group](#)

Click **Follow** to add it to your **Connections Stream**. Your **Stream** shows activity from all of the People, Places, and Content that you choose to follow. To receive email notifications from the Group, follow the group in your **Inbox**.

Click **Join this Group** to be counted as a **Member** and get notifications about **Announcements and Messages**.

## GROUP OVERVIEW



A collaboration space for members of the USTRANSCOM Knowledge Management Working Group (KMWG).

**Tags:**  
management, km, knowledge, command, transportation

**Group Type:**  
Members only

## RECENT CONTENT

**Re-energize KM in USTRANSCOM**  
2 years ago  
by Susan Amaro

Get a feed of this content

## RECENTLY JOINED

 <b>Reese Olger</b> Joined Jul 15, 2015	 <b>Benjamin Bourgoyne</b> Joined Nov 14, 2014	 <b>Stephen Wright</b> Joined Oct 15, 2014
---	--	--

[View all members](#)

## ACTIONS

This group is members only, so you must join the group to create or reply to content.

Group feeds

## PROJECTS

There are no projects in this place

## LATEST POLL

No polls yet

Streams

Team milSuite

Bloggers on milBook

Connections Stream

New Stream

Top &amp; Trending

Most Recent



What's going on?

Connections Stream

Filter



Kelvin Crow in Combined Arms Center: Historian

4 days ago Show more

### 1836 June 13th Captain Duncan's troubles

Friday the 13th came on a Monday for Captain William Duncan of the Dragoons in June 1836 (I checked, it was a Monday) He and Agent Cummins had to council the Kickapoo Indians of Pa-sha-cha-hah's...

Like (1) · Comment · Share · Hide

### Social News

Julia Camp joined Combined Arms Center: Historian

Guy Buice is now following Michael Cort

John Conklin is now following BRYAN MURPHY

John Conklin joined DRILL SERGEANT CANDIDATE MENTOR PROGRAM

John Conklin is now following Julie Ferguson

To see what you're **Following** in your **Connections Stream**, click **Streams** in the blue milBook header.

## Streams

Team milSuite

Bloggers on milBook

Connections Stream

New Stream x Done

New Stream

Top &amp; Trending

Most Recent

## Create custom streams for...

**Your team**

Follow your coworkers, managers, and direct reports.

**Important projects**

Make a stream to quickly keep up with related activity.

**Interesting things**

Follow groups and people who like to discuss subjects you're interested in. Or, follow a tag to see everything related to a topic.

**Noisy things**

Follow active (but still interesting) things in a stream, and catch up when you have time.

OK, Got It

**Very active communities**

Use custom streams when there is so much activity, that you can't follow it all.

If you find yourself overwhelmed by the conversations here, they will help you focus on what matters.

Click **New Stream** to create a Custom Stream that shows activity from only specific Groups and People that you are following. You can create up to 10 Custom Streams and you can receive email notifications for *only* items in your custom stream.

## Streams

Email updates:  On

To turn on email notifications,  
click the "Off" button to "On"

Delete stream

People (0) | Places (0) | Tags (0)

Drag and drop things here to add  
them to this stream

Suggestions

Search

x x

[People \(50\)](#) | [Places \(50\)](#) | [Tags \(51\)](#)

Use the Search bar to search for terms.  
If a Group or someone has "KM" as a  
skill or Tag, they will return in the search.  
Click the **Add** button or drag and drop  
the User into the column on the left

## People



Jo Ann Remshard

Add

Followers: 28 

Colin Caspers

Add

Followers: 138 

Andy DEKUNFFY

Add

Followers: 36 

Bill Robinson

Add

Followers: 35 

Team milSuite

Bloggers on milBook

Connections Stream

KM

Done

New Stream

Top &amp; Trending

Most Recent

Give the Custom  
Stream a name, but  
*don't* click **Done** yet!  
That will save your  
stream and you'll have  
to Edit it to add  
People and Places



ANNOUNCEMENT: milSuite Familiarization Train

KM DOCTRINE

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FEATURED CONTENT

SMS DUSA USA Memo 11Jan2016.pdf  
4 weeks ago by Jason Balgos

For more milSuite Training and Tutorials, click the **Grid** icon in the black global header and click the **milUniversity** icon.

1 stream

Leave this group

Edit page Delete

UPCOMING KM DATES

- JUN 8** KMR Training 8-10 JUN  
KMR Training  
HQ USARC Room 4909
- JUN 13** SharePoint 2013 Familiarization Training  
SharePoint 2013 Familiarization Training  
HQ USARC Room 2902
- JUN 17** milSuite Familiarization Training 17 JUN  
milSuite Familiarization Training  
HQ USARC Room 2902
- JUN 24** SharePoint 2013 End User Training - 24 JUN  
HQ USARC Room 2902




[SharePoint 2013](#)
[MIRARS](#)
[Business Objects](#)
[SharePoint](#)
[Sametime](#)
[DCS](#)
[milWire](#)
[milWiki](#)
[milTube](#)
[milBook](#)
[Project Server](#)
[Project Server 2013](#)
[Help](#)

## milSuite

Select **milBook** for training tutorials and procedures

Everyday, milSuite helps servicemen and women, DoD employees and contractors locate information, connect with other professionals and share knowledge. Through milBook groups and communities of interest that connect people, milWiki articles on a range of DoD topics, milTube videos that support training and education and user contributions to milWire - milSuite is changing the way members of the DoD collaborate - for the better.



milBook



milWire



milWiki



milTube

### WHAT IS THIS LEARNING PORTAL ABOUT?

With 80% of learning accomplished via self-study, MiTech University from MiTech Solutions is your site for locating procedures, videos and guides for MiTech managed capabilities. With 100, 200 and 300 level content, you can quickly teach yourself how-to accomplish your tasks. With links to guides and videos, learn using the method you choose.

### KNOWLEDGE NEVER STOPS! SEE WHAT'S NEW!

- [Saving a Copy of a Report to Your Favorites](#) May 4, 2016
- [Announce News in Your Group](#) April 12, 2016
- [Customizing the Tiles in "Your View"](#) March 3, 2016
- [Setting "Your View" as your milBook Home Page](#) March 3, 2016
- [Using Excel in milBook](#) March 1, 2016



# milSuite



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milSuite



# Questions?