

1

3

JLLIS Home Page Redesign

CC • Suborganization Navigation •		<u>م</u> بعدد	Send Feedback
ATURED ITEMS July Testing of Topic / Issue field length – accommodates 24 July Testing of T	Topic / Issue	KEYWORD FILTER LATEST NEWS The Keyword Filter feature provides the ability to filter JLLIS data across Observations, Issues, Staging Test - JSOC Tier	07/24
d length - accommodates - Observation	(JSCC)	Docurtente, CoPit. Port Visits, Bindens, AARs, and associated files. by Denning, David Mr. This is a test of the latest news module. Details	
It COP 1234 - COP	(JSCC)	Testing news feature	07/21
his is a description. Test 1234 Test Test		OBSERVATIONS Tet of Pages. Chris Life in the rever feature under JS J7 Details.	
Cyber Related LLs - Binder	(JSCC)	Quickly submit a short observation, submit a detailed observation, view your observations or view your ULUS v3.0 User Acceptance Testing	07/1
at Email Issue - Issue adf - Update	(JSCC)	organization's active observations. By Andrews. Christiapher Mr. Weitrows to 3118 statisticities for 3118 v10 Date Are	entance Testion Disease usit the Information
more		Add Cleanvation + Vew Cleanvations + Center for the v3.0 LAT testing instructions.	eparte resay, reserving an and more
		Detais.	
GANIZATION ADMINISTRATOR		DOCUMENT/FILE LIBRARY	
effrey Willard		The document library provides users the ability to upload documents, reports, graphics, and video in a AODTHONAL PEATORES single folder. Subtrait Results for Information (REI)	
1: 225-3484		AddUpicad File + Vew Document Library + Information Portal	
UL: jeffrey.r;willard.ctr@maii.mil mate Administrator		Links Navy Port Visits	
		BINDERS	
		The binder function allows you to create a collection of information around a central theme or topic. Its is	
		essensary an electronic timp system for grouped information. Landers can contain Udservations, issues, Documents and other Binders.	
		Add Binder 🛶 🛛 Wese Binders 🛶	

- **Main Menu** is located on the top black navigation bar, and available options are based on your JLLIS role. Initially all approved users are considered authorized.
- 2 Quick Navigation Bar is located at the top of the page, directly under the Organization banner, and will indicate which organization or sub-organization you are currently browsing. The default display will be the organization set in your User Profile (Primary Organization). These drop downs allow the user to navigation to other JLLIS stakeholder pages.

User's Name displays links to Edit My Profile, Logout, Contact Us, and Send Feedback.

- Edit My Profile link will redirect the user their profile page
- *Logout* will redirect the user to the JLLIS Home Page
- Contact Us will open MS Outlook email addressed to the JS J7 Coordinator mailbox. Your suggestions, comments and questions are encouraged
- Send Feedback will redirect the user to a JLLIS Send Feedback form. The Name field will display the users name and when submitted, the system will send an email notification with the feedback content from the user. This is an excellent way to send comments and questions to your organization administrator

Quick Organization Navigation

The Organization Navigation drop down menus allows users to navigate to other Command, Agency, Department or Service JLLIS pages. These values will default to the organization set in the user's profile page.

Home My Stuff - Issue Resolution Communities of Practice Ot	her Capabilities 👻 Reports 👻 Administrator 👻	Ms Jane Ward 👻
	TION SYSTEM (JLLIS)	
JSCC - JS - 1	<u> </u>	

Selecting a primary organization will refresh the sub-organization menu list. When selected, the system will redirect the user to the selected organization's homepage. Most users will log in directly to their assigned organization, but navigating to any organization allows user to view the reports, newsletters and other information posted by the selected organization. Keep in mind that when you leave your assigned organization, your role will convert to basic user.



The organization breadcrumb will depict the organization you are currently in, as shown.

FEATURED ITEMS

Displays featured Joint CoPs, Issues, Observations, Binders, or Document Libraries. Featured Items are tagged by the Organizational Administrator and can be hot observations, insights or recommendations requiring the widest and immediate dissemination or reports or collection results from an ongoing event or operation. The default display shows five (5) items, but the *more* link at bottom of the section expands to show remaining featured items.

Home My Stuff - Issue Resolution Commu	nities of Practice Other Cap	abilities - Reports -	Administrator -			Ms Jane Ward –
JOINT LESSONS LEARN	IED INFORMATIO	N SYSTEM (JLL	IS)			
FEATURED ITEMS	P	KEYWORD FILTER			LATEST NEWS	
24 July Testing of Topic / Issue field length – accommodal Topic / Issue field length - accommodales - Observation Peacekeeping Operations-Americas 2012 (PKO-A 2012) -	tes. 24 July Testing of (JSCC) JAAR - CDR (SO//THCOM)	The Keyword Filter feature p Issues, Documents, CoPs, P	rovides the ability to filter JLLIS data acros ort Visits, Binders, AARs, and associated	ss Observations, files.	Staging Test - JSCC Tier by Demming, David Mr This is a test of the latest news module. Details	07/24/12
Test COP 1234 - COP This is a description. Test 1234 Test Test All Cyber Related LLS - Binder	(JS J-7)(COOM COM)	OBSERVATIONS			by Ward, Jane Ms JLLIS v3.0 is scheduled for release on 9 August. Details	000012
Test Email Issue - Issue asdf- Update	(JSCC)	Quickly submit a short obser observations or view your org	vation, submit a detailed observation, view ganization's active observations.	/ your	ADDITIONAL FEATURES	
more		Add Observation 🛩 View Observation	ervations		Submit Request for Information (RFI) Information Portal Links	
ORGANIZATION ADMINISTRATOR		DOCUMENT/FILE LIBI	RARY		Navy Port Visits DIA Governance	
Ms Diane Lent-Tucker COM: 703-614-8167 DSN: 224-8167 EMALL: diane.lent-tucker@js.pentagon.mill Alterate Administrator		The document library provide and video in a single folder. Add/Upload File View Doc	es users the ability to upload documents, n	eports, graphics,	Follow JLLIS On	

Organization Administrators have permissions to add *Featured Items* to the Organization Home Page. To do this the Administrator can select the edit pencil icon in the top right hand corner of the *Featured Item*

section or select the *Featured Items* menu option under the Administrator Menu Option. NOTE: *Featured Items* added by a parent organization will also display on all subordinate organizations home pages.

cco 👻	Suborganizatio	on Navigation 💌 🏠 / CCO			
Observati	on 👩 Binder	r 🕐 COP 🕐 Issue 🕐 CDR			
Action	Туре	Title	Description	Posted By	Posted Date
⊜ ↓	CDR	PRISM Volume 3, Issue 3	PRISM Volume 3, Issue 3	Harper, Rebecca	Jun 8 2012
⊜ ∔ ↑	CDR	7th International Lessons Learnded Conference - Conference Report	ILLC - Conference Report	Harper, Rebecca	May 17 2012
⊜ ∔ ↑	Binder	SIGAR	Description Not Available	Harper, Rebecca Ms	Apr 4 2011
ᇢ ↑	Observation	Lessons Learned Workshops: USDA Advisors in Afghanistan and Iraq	Since September 2009, CCO has facilitated the U.S. Department of Agriculture's (USDA) annual lessons learned (LL) workshops to capture the experiences of agricultural advisors serving on civil?military (civ?mil) teams in Afghanistan and Iraq. In addition, CCO helped facilitate USDA's in?theater 'Agricultural Shura' in November 2010 and 2011. In each case, CCO coordinated with USDA to produce reports containing observatings and wild the savell	Harper, Rebecca Ms	Mar 2 2012

Items may be moved up and down in order of preference by clicking on up and down arrows. To remove an item, select the corresponding red delete icon.

Observations, Binders, CoPs, Issues and CDRs may be featured on the Home Page. Click on Green Plus sign to add as appropriate.

cco 👻	Suborganizatio	on Navigation 💌	🏠 / cco			
Observation	on 💿 Binder	r 📀 COP 📀 Issue 🜍 CDR				
Action	Туре	Title		Description	Posted By	Posted Date
⊜ ↓	CDR	PRISM Volume 3, Issue 3		PRISM Volume 3, Issue 3	Harper, Rebecca	Jun 8 2012

Observations: The system displays the search observation page. Select the corresponding checkbox for the observation(s) to feature and click the *Make a Featured Item* button. The Observations must be in an active, validated, or closed status in order to feature on the home page. The system will display a confirmation when the action is complete and there are no errors.

Search Observations Reset Search Form													
📾 Link To An Issue 🛛 🖥 Add To A Binder 🛛 🖥 Make a Featured Item 💫 Export To .PDF 🖉 Export									o .PDF 📓 Export To Exc	el			
14 0	Page	0	1 0	50 💌									View 1 - 13 of 13
	Actions		ID 🗘	Status 🕀	Views 🕀		Торіс	÷		Organization ©	Event Name 🕀	Event Date 🕀	Update 😌
	6 0	1	4101	Pending	9	(U) SAMPLE OBSERVATION) SAMPLE OBSERVATION FOR TRAINING			ссо			25 May 2012
	2 📾												
	00	1	4100	Restricted	4	(U) USER Training 3 - restri) USER Training 3 - restricted Lesson			CCO		16 Apr 2012	16 Apr 2012
_	7 650	- I											

Binders: The system displays the search Binders page. Select the corresponding checkbox for the binder(s) to feature and click the *Make a Featured Item* button. The Binders must be either Viewable or Collaborative in order to feature on the home page. The system will display a confirmation when the action is complete and there are no errors.

						_					
						A	dd to Fe	atured Items	🚥 Link To An I	ssue	
					-						
					Γ		Privat	e Viewable	Collaborati	ve	
				/							
			/					Vi	ewable		
SELECT	10 é	/		астю	N	5	TATUS	VIEWED &		mie -	ORGANIZATION
E	10	0	0	E	5	0 AC	ive	0	Assessment of lar	guage and culture capabilities ALL	35
	710	0	0	E :	z	0 Ac	ive	<u>_</u> 3	DOGS		JS
	791	0	•		3	0 10	lve	0	DOGS		15
	771	0	•	13	Z	O Ac	Ive	0	IW and COIN Dat	eż.	35
E	525	0	0	0.3	3	() Ac	Dve	0	Murthel Attack Le	ssors Learned	15
Π.	749	ø	0	E	3	0 Ac	lve		TV Shows		as
Return To 1	Top										
								Colla	aborative		
SELECT	ID	۰			ACT	ON		STATUS .	VIEWED .	TILE .	ORGANIZATION @
Г		532	0	0	15	3	0	Pending	0	2009 Hunicarie Season	15
	1	602	0	•	15	3	0	Active	0	1611145	35

CoPs: To feature a CoP, the administrator will select the Communities of Practice menu item. The system displays the CoP Summary page. Select the CoP to feature in edit mode (click on the CoP title). Select the *CoP Type* link on the right and then select *Feature on Home Page*. The user must be assigned as a CoP Manager in order to feature the item.

Home My Stuff - Issue Resolutio	on Communities of Practice Other Capabilities - Reports - Administrator -	Ms Jane Ward 👻
	S LEARNED INFORMATION SYSTEM (JLLIS)	Keyword Filter Advanced
JSCC - JS -		СоР Туре 🗙
Mote: Mouseover an item's Editable Marker (2) for any instructions	Overall Classification: (U) Image: Comparison of the state of the st	This CoP Is: Active Closed Deleted Status: Internal Restricted Leine Feature On Homepage Display Restricted COP in Listing
Available CoP Sections Analogers Primary Contributors	✓ Announcement ✓ ☺ 06 Aug 2012 (U) Decade of War ✓ ☺ 06 Aug 2012 (U) NORTHAF, 1 AETF Katrina Portal	Add Item

Issues: To feature an Issue, the administrator will select the Issue Resolution menu item. The system displays the Issue Summary page. Select the Issue to feature in edit mode. Select the *Make Featured Item* button at the top of the page.

Home M	y Stuff ∽ Issue R	esolution	Communities of Practice (Other Capabilities	- Reports - A	dministrator	•				Ms Jane W	/ard –
	JOINT LESSONS LEARNED INFORMATION SYSTEM (JLLIS)											
JSCC -	JS 👻			🏠 / J	SCC / JS							
HOME > ISS	UE RESOLUTION >	UPDATE IS	SUE									
Issue	Discussion	Action	Recommendation	End State	Attachments	Links	Metadata	SMEs	Milestones	Corrective Action	Summary	
				Comp	olete My SME Revie	w Cance	el Make Feat	ured Item	1	🕞 Subs	ribe to updates to this iss	ue
ISSUE	ID: 104									DUE DATE:		
ISSUE	CLASSIFICATIO	N: (U)								STATUS: Active	е ууу	
ORGAN	IZATION: 1SC	с							,	VIEW COUNT: 41		

CDRs: To feature a document repository, the administrator will select the *Other Capabilities >Document Repository* menu item or select *View Document Repository* from the Home Page. The system displays the *Search CDRs* page. Select the corresponding checkbox for the CDR(s) to feature and click the *Make a Featured Item* button. The CDRs must be Active, Validated, or Closed in order to feature on the home page. The system will display a confirmation when the action is complete and there are no errors.

Hor	ne My Stuff	Issue	Resolution	Communities of Prac	tice Oth	er Capabilities Reports	Administrator		Ms Jane Ward -		
JSC	c - Js	-				🟡 / JSCC / JS					
ном	HOME > CDR										
	CONSOLIDATED DOCUMENT REPOSITORY										
	Add a CDR Search CDRs Reset Search Form										
	SEARCH FOR CDRS USING THE CRITERIA BELOW										
				ID:			TITLE / KEYWORDS:				
				CONTACT INFO:			CDR TYPE:				
				COUNTRY:			CATEGORY:	×			
				ORIGINATING Her:	JSCC AFRICC AFAF C4S CJTF-I IKD-AF IKD-CF IKD-KE	MA HOA HOA	STATUS:	Active Canceled Closed Deleted Draft Hold Select All Clear Selected			
					<u>Select All</u> <u>Select Sul</u>	<u>Clear Selected</u> bordinate Organizations					
						Searc	h CDRs Reset Sear	ch Form			
						Add To A Binder	B Make a Featured Ite	m B Export To Excel			
1-0	<- Page 1 0	f 19 🔛	⊫ı 50 ▼						View 1 - 50 of 915		
	Actions	ID 🗘	Date 🗘	Status ≑	Views 🗘	Category ≑		Title 🕆	Organization 🗢		
		2543	02 Jul 2012	Active	1		(U) British PowerPoint I	Presentation: Army 2020. Presentation to the Army Chain of Command	JCM		
		2542	04 Jul 2012	Active	1		(U) British Brochure: A	2020 Transforming the British Army. Modernising to face an unpredictable f	uture. JCW		

KEYWORD FILTER

The Keyword Filter feature provides the ability to filter JLLIS data across Observations, Issues, Documents, CoPs, Port Visits, Binders, AARs, and associated files directly from the Home Page. In addition, each subsequent JLLIS page will display the keyword filter in the top right hand corner of each page.

Home My Stuff - Issue Resolution Communities of Practice Othe	r Capabilities - Reports - Administrator -	Ms Jane Ward -	
JOINT LESSONS LEARNED INFORMAT	TON SYSTEM (JLLIS)		
JSCC - JS -	🔝 / JSCC / JS		
FEATURED TEEMS 24 July Testing of Topic / Issue field length - accommodates. 24 July Testing of Topic / Issue field length - accommodates Obsenution (JSCC) Prevalues/or provides/commodates Obsenution (JSCC) Prevalues/or provides/commodates Obsenution (JSCC) Topic / Issue field length - accommodates Obsenution (JSCC) Topic / Issue field length - accommodates Obsenution (JSCC) Test Core 1234 - COP (JSC) JULY - COM The a denoiption. There 1234 Test Test Test (JSCC) AC Cyber Reliade List - Bioder (JSCC) asset. Logidare (JSCC)	KEYWORD FILTER The Yoynood Filter Instan provides the ability to Star ALIS data across Coservation, Issues, Coorners, Califi, Port Vals, Enders, AAR, and anocated files. COIN Image: Control of Con	LATEST NEWS Stigning Test - JSOC Tray V Camming, Great BM V Camming, Great BM ADDITIONAL FEATURES Subset Request to Information (RM) Left National State State Left Left Left	
ORGANIZATION ADMINISTRATOR Molana Lent-Tucker CON2 703-614-6167 DNI: 224-649 EMAX:dama Meth-Coler gas pertagon msl Administrative Administrator	Norm My Suf Issue Resolution Community DOCUMENT/FILE L Image: Supersolution JOINT LESSONS LEARNI and vides is a single solution Image: Supersolution JOINT LESSONS LEARNI Additionarity Image: Supersolution Image: Supersolution Image: Supersolution BINDERS The binder function allow Binders and video Image: Supersolution Image: Supersolution Mitterion Treatment Supersolution Community	Aler of Practice Other Capabilities Reports - Administrator - ED INFORMATION SYSTEM (JLLIS)	Ma June Ward - Keywood Filter - Advanced - 4
Hawaii Paofic 8696 20:11 8696 23:11	Eastern 200 06/07/02:11 06/07/0	Search Reset	
	Big Export Keyword Counts Data Type Count Observation 0.8 (2) Document Repeatory 29 (2) Document Repeatory 20 (2) Color 21 (2) Direction 21 (2) Direction 21 (2) Binder 42 (2) Binder (Documents Only) 24 (2)	SEARCH RESULTS (Keywood Search D - 3115) neut Polo, (selem 24: 1840art Bayland Alghanda	Mada Tahyofaat

OBSERVATIONS

This section of the home page allows you to quickly submit a short observation, detailed observation, or search for observations previously entered in JLLIS.

Home My Stuff - Issue Resolution Communities of Practice Other Capabilities - Reports - Administrator - Ms.									
JOINT LESSONS LEARNED INFORMATION SY	'STEM (JLLIS)								
JSCC V JS V	<u>Ω</u> / JS00 / JS								
FEATURED ITEMS	KEYWORD FILTER	LATEST NEWS							
24 July Testing of Topic / Issue field length – accommodates. 24 July Testing of Topic / Issue field length - accommodates - Observation (JSCC) Passelessping Operations-Americas 2012 (PKD-A 2012) JAAR - CDR (SOUTHPOON)	The Kayword Filter feature provides the ability to filter JLUS data across Chearvations, Issues, Documents, CaRe, Port Visits, Binders, AARs, and associated files.	JLLS v3.0 Deployment 09/06/12 by Werk, Jane Ma JLLS v3.0 is scheduled for release on 9 August. Defails							
Test COP 1234 - COP (JS J-7) This is a description. Test 1234 Test Test Test (JS J-7) All Cher Related II s., Binder (TDANSODAR)	OBSERVATIONS	ADDITIONAL FEATURES							
TestEmalissue - Issue (JSCC) esd - Update (JSCC)	Guidity submit a short observation, submit a detailed observation, view your observations or view your arganizations active observations. Add Observation =	Same involved to all monitorial (non) Information Profits Links Nexy Port Visits Div Governance							
ORGANIZATION ADMINISTRATOR	Add Detailed Observation	Follow JLLIS On							
Ms Dane Lent-Tucker CDN: 703-64-8147 DSN: 224-8167 EMAL: Same Kint-Suchar @is perflagon.ml Adematik Administrator	The document Barry provides uses the solid/ to upload documents, reports, graphics, and video in a single folder. Additional Film of								
	BINDERS The binder function allows you to create a collection of information around a certral flerme or topic. Its is essentially an electronic tilling system for grouped information. Binders can contain Observations, Issues, Provinces and other Binders								

DOCUMENT LIBRARY

The document repository contains a library of information from your organization such as reports, documents, photos, videos or maps. Most document repository functions are restricted to Manager or above; however any user can add a document repository by clicking on the *Add\Upload File* button on the Home Page or under the *Other Capabilities>Document Repository* menu option.

Home My Stuff - Issue Resolution Communities of Practice Oth	ver Capabilities - Reports - Administrator -	Ms Jane Ward –
JOINT LESSONS LEARNED INFORMA	TION SYSTEM (JLLIS)	
JSCC 👻 JS 👻	<u>∧</u> / JSCC / JS	
FEATURED ITEMS	KEYWORD FILTER	LATEST NEWS
24 July Testing of Topic / Issue field length – accommodates. 24 July Testing of Topic / Issue field length - accommodates - Observation (JSCC)	The Keyword Filter feature provides the ability to filter JLLIS data across Observations, Issues, Documents, CoPs, Port Visits, Binders, AARs, and associated files.	Staging Test - JSCC Tier 07/24/12 by Demming, David Mr This is a bet of the black same module. Details
Peacekeeping Operations-Americas 2012 (PKO-A 2012) JAAR - CDR	COIN	This is a test of the latest news module, Uptains
This is a description. Test 1234 Test Test		ADDITIONAL FEATURES
All Cyber Related LLs - Binder (TRANSCOM) Test Email Issue - Issue (JSCC) asdf - Update	Observations Ouicity submit a short observation, submit a detailed observation, view your observations or view your organization's active observations.	Submit Request for Information (RFI) Information Portal Links
more	Add Observation - View Observations	DIA Governance
ORGANIZATION ADMINISTRATOR Ms Diane Lent-Tucker COM: 703-614-8167 DSN: 224-9167 EMAIL: diane lent-fuckor@jis pentagon mil Alternate Administrator	DOCUMENTIFILE LIBRARY The document library provides users the ability to upload documents, reports, graphics, and video in a single folder. Additional File → View Coonnext Usary → BINDERS	Follow JLLIS On

BINDERS

The binder function allows you to create a collection of information around a central theme or topic. To add a Binder, select the *Add Binder* button, or to view/search existing Binders, select the *View Binders* button. Binders can contain Observations, CDRs, stand-alone files and other Binders.

Home My Stuff = Issue Resolution Communities of Practice	Other Capabilities -	Reports Administrator		Ms Jane Ward 🕶
JOINT LESSONS LEARNED INFORM	MATION SYST	FEM (JLLIS) ☎ / 2800		Edit My Profile Logout Contact Us Send Feedback
FEATURED ITEMS		KEYWORD FILTER	LATEST NEWS	
24 July Testing of Topic / Issue field length – accommodates. 24 July Testing of field length - accommodates - Observation. Peacemeeting Operations Americas 2012 (PKO-A 2012) JAAR - CDR.	of Topic / Issue (JSCC) (JSCC)	The Keyword Filter feature provides the ability to filter JLUS data serose Observations, issues, Documents, CoPs, Port Visits, Binders, AARs, and associated files.	Staging Test - JSCC Tier by Deseming, Devid Mr This is a test of the latest news module. Details	07/24/12
Test COP 1234 - COP This is a description. Test 1234 Test Test	(JSCC)	ODECDVATIONE	Testing news fixature by Pages. Chris LICel Test of the news feature under J5 J7 Details	07/21/12
All Cyter Related LLs - Binder	(JSCC)	Observations Ouckly submit a short observation, submit a detailed observation, view your observations or view your	JLUS V3.0 User Acceptance Testing	07/17/12
ast - Update more	(J366)	organization's active observations. Add Cleanvalian = View Uclearations 👍	by Anteres, Lineapper W Welcome to JLLIS stakeholders for JLLIS v3.0 User Acceptance T Center for the v3.0 UAT testing instructions. Details	esting. Please visit the information
		DOCUMENT/FILE LIBRARY		
Mr. Jettiney Willard COM. (703) 695-3454 DSN: 225-3454 EMAIL: jettiny: willard chr @mail:mst Alternamb, Artennisher		The document library provides users the shifty to upload documenta, reports, graphics, and video in a angle fielder. Additional File III View Document Library III	ADDITIONAL FEATURES Submit Request for Information (RFI) Information Potal Links Name Port Main.	
		BINDERS The binder function allows you to create a collection of information around a certral theme or topic. Its is essentially an electronic file system for grouped information. Binders can contain Clearwations, Issues, Documents and other Binders. Add Binder & Veer Binders.	DA Gremanse Follow JLLIS On	

LATEST NEWS

The Latest News section displays the latest news for the User's Primary Organization. This is a new content item that can be managed by the organization administrator and can include any items of special interest, such as, new lessons learned documents, scheduled collection events, upcoming exercises, and/or other training information. Text limitation is 250 Characters per announcement.

Home My Stuff - Issue Resolution Communities of Practice Ot	her Capabilities -	Reports - Administrator -		Ms Jane Ward 🔻
JOINT LESSONS LEARNED INFORMA	TION SYST	TEM (JLLIS) ☆ - 4500		Edit My Profile Logout Contact Us Send Feedback
FEATURED ITEMS		KEYWORD FILTER	LATEST NEWS	
24 July Testing of Topic / Issue field length – accommodates, 24 July Testing of To field length - accommodates - Observation Peacewapting Operations Americas 2012 (PKO-A 2012) JAAR - CDR.	pic / Issue (JSCC) (JSCC)	The Keyword Filter feature provides the ability to titler ALUS data across Observations, leaves, Documenta, Goha, Port Visita, Binders, AVIII, and associated titles.	Staging Test - JSCC Tier by Denming, David Mr This is a test of the latest news module. Details Testing news facture	07/24/12
This is a description. Test 1234 Test Test	(1200)	OBSERVATIONS	try Pappas, Chris LaCel Test of the news feeture under JS J7 Details	
All Cyber Related LLS - Binder Test Email Issue - Issue asof - Update	(JSCC) (JSCC)	Quickly submit a short observation, submit a detailed observation, view your observations or view your organization's active observations.	JLLIS v3.0 User Acceptance Testing by Andrews, Christopher Mr	07/17/12
more		Ad Observation * View Observations + DOCUMENT/FILE LIBRARY	Center for the v3.0 UAT testing instructions.	, Present these and modernances
OKGARIZATION ADMINISTRATOR Mr.Jaffey Wilad COM (703) 695-3464 DSN 225-3454 EMAL: jirrey / affard cs (grail.ml		The document library provides users the ability to upload documents, reports, graphics, and video in a angle folder. Asstglated File -	ADDITIONAL FEATURES Submit Request for information (RPI) Information Potal Links	
Ademate Administrator		BINDERS	DIA Governance Follow JLLIS On	
		The ensure harvour actives you to create a coelection of information around a certral them of topic. Its is essentially an electronic filling system for grouped information. Binders can contain Observations, Issues, Documents and other Binders.	📢 💌 💱	
		Add Einder 🛶 🔰 View Einders 🛶		

The *Details* link behind a new item will open a popup with the News Item details. The Edit pencil is visible to Organization Administrators only and allows them to navigate to the *Edit Latest News* page directly from the Home Page.

Organization Administrators have permissions to add Latest News items to the Organization Home Page. To do this the Administrator can select the edit pencil icon in the top right hand corner of the Latest News section or by selecting the *Latest News* menu option under the Administrator Menu Option.

ne My Stuff – Issue Resolution Con	nmunities of Practice Other Capabilities - Reports	- Administrator -		Ms Jane Ward 👻		
JOINT LESSONS LEARNED INFORMATION SYSTEM (JLLIS)						
Latests News Administration						
Add News Item	Start Date	End Date	News Items			
2 😄 🕇	Aug 6 2012	Aug 31 2012	JLLIS v3.0 Deployment			
/	Aug 14 2012	Aug 18 2012	Collection Effort			

USER SUPPORT: NIPR: js.pentagon.j7.mbx.jllis-coordinator@mail.mil | SIPR: jlliscoordinator@js.smil.mil

Items may be moved up and down in order of preference by clicking on up and down arrows. To remove an item, select the corresponding red delete icon.

ADDITIONAL FEATURES

The additional features block gives users one click access to a variety of other system features; such as the Information Center, Request for Information, Links, and other organization specific features. This block also contains 'Follow us' links to JLLIS public social media streams on Facebook, Twitter and Google+, which will be used for Lessons Learned Highlights and System Alerts.

Home My Stuff - Issue Resolution Communities of Practice	Other Capabilities -	Reports - Administrator -		Ms Jane Ward 👻
JOINT LESSONS LEARNED INFORM	MATION SYS	TEM (JLLIS)		Edit My Profile Logout Contact Us Send Feedback
FEATURED ITEMS		KEYWORD FILTER	LA TEST NEWS	
24 July Tresting of Topic / Issue field length - accommodates 24 July Testing of field length - accommodates - Observation Preasemalenge Operations - America 302 (pKX-A 2012) JAAR - CDR Test CODP 1234 - CDP Test Code 1234 - CDP Test is decolption. Test 1234 Test Test Test AC / Oper Readout Lis - Ensue test Emol Testee - Testee esd - Update	at Topic / Insue (JSCC) (JSCC) (JSCC) (JSCC) (JSCC)	The Kryword Filter feature provides the ability to filter ALUS data across Closensations, Issues, Documents, Crifte, Port Valle, Binders, AARS, and associated Bies.	Staging Test - JSDC Ter by Demming, David Mr. This is a loss of the lasts news module. Details Testing reads faulture by Project. Critical Tuble of the Critical and JSD Details LUSS Viol Details JUSS Viol Details Constraint for the Acceptance Testing Velocime to JLSD Saladidones for JLLD Viol Diper Acceptance Test Center for the viol DUAT setling instructions. Details	07/24/12 07/21/12 07/17/12 ing. Please visit the Information
ORGANIZATION ADMINISTRATOR Mr Jeffrey Wilard COM, (73) 365-3494 DSN.225-3484 EMAL: Jeffrey : retard co: @mail.mil Alternate Administrator		DOCUMENT IFICE: LENCARY The document Berry provides users the ability to upload documents, reports, graphics, and video in a single folder. Retaining file	ADDITIONAL FEATURES Subrill Request for information (RPI) Information Ponta Linar Der Villa DiA Downance Follow JLLIS ON INFORMATION SEA	

MY STUFF

The My Stuff menu option is the quickest way to access any data/information you entered in the system.

Home	My Stuff - Issue Resol	tion Communities of Practice Other C	apabilities – Reports – Administrator –		Ms Jane Ward 👻 📤	
	My Observations					
	My Issues	IS LEARNED INFORMATIO	LEARNED INFORMATION SYSTEM (JLLIS)			
CH.	My Binders					
JSCC	My Documents / Files		⚠ / JSCC / JS			
_	My Groups					
FEAT	URED ITEMS		KEYWORD FILTER	LATEST NEWS	🥪 Ì	

From this menu option, you can:

- View and edit your Observations
- View assigned Issues
- View your Binders
- Find Documents/Files previously uploaded
- View, search and add Groups

ISSUE RESOLUTION

The *Issue Management* module allows Lesson Managers a single location to manage, track, assign, and view the status of issues. To access this module users now select the *Issue Resolution* main menu option.



COMMUNITIES OF PRACTICE (CoP)

Within the JLLP, a community of practice is a population that has common interests and demonstrates or employs like core competencies. The redesigned CoP module provides a place for an organization to share observations, collaborate on resolution and post items of interest to internal or external stakeholders. To access this module users now select the *Community of Practice* main menu option.

The user's default CoP display will include:

- 1. All COPs that belong to the user's Primary Organization and down (subordinate organization CoPs)
- 2. All Joint COPs
- 3. All COPs where the user is also a CoP Manager, CoP Contributor, or Member (if it's a Restricted CoP)
- 4. All COPs that you have marked as a favorite

Hom	ne My Stuff	f → Issue Resolution	Communities of Practice	Other Capabilities - Reports -		Ms Rebecca Harper ~
	IOL	INT LESSONS	LEARNED INFOR	MATION SYSTEM (JLLIS)	Keyword Filter	Advanced
JSCO	- Sub	organization Navigation 👻		<u>Ω</u> / JSCC		
6	Add New Col	P				🔍 Fiter
	P	age 1 of 70 »	s] Limit + Sort By +			View 1 - 10 of 692
	*	ID: 1048	(U) Special Inspector General	I for Afghanistan Reconstruction		Created: 04 Apr 2011
		Views: 14	Type: Internal	@ m		CC0
		ID: 1006	(U) CCO Publications			Created: 21 Apr 2010
		123 Views: 5	Type: Internal	a		Ooi, Robert Mr. CCO
	~	ID: 981	(U) Ref / Pub			Created: 09 Jul 2012
	w 🥑	Views: 1	Type Internal	0.0		AMEDD C&S
		10.000	an TTP-			Ourstand 00 1-1 0040
	☆ 🔵	ID: 980	(0) 11Ps			Created: 09 Jul 2012
		Views: 0	Type: Internal	() em		AWEDD C&S
	☆ 🧶	ID: 979	(U) SOPs			Created: 09 Jul 2012
		Views: 0	Type: Internal	() es		AMEDD C&S
	☆ (6)	ID: 978	(U) Jordan			Created: 03 Jul 2012
			Center for Studies and Lessons Learned			JCSLL
		Views: 39	Type: Internal	(i) 63		

The CoP fields are:

- **Favorite** Yellow Star icon indicates the user has added the CoP to their Favorites, blue star icon indicates it is not a favorite of the user. The user may toggle this. By default favorites will appear first in the list, in *Created Date* order, and then the list of remaining CoPs (not favorites), in *Created Date* order.
- **Mini Shield** shows a thumbnail of the shield image that was added to the CoP. A mouse hover will display a **full-sized shield** image. If no image is provided, a default CoP image will be used in its place. A mouse hover over the generic image will **not** produce a full-sized popup.
- **CoP ID** the id number for the CoP. This is a system generated number.
- CoP Title Title of the CoP, prefixed with its overall classification. Linked to view the CoP
- **CoP Description** –a brief description of the CoP, prefixed with its overall classification.
- Views the number of times the CoP was viewed
- CoP Type Internal, Joint, or Restricted
- **Organization** the name of the organization defaults to the creating Manager's organization.
- Creation Date the date the CoP was created
- Primary CoP Manager's name Links to a popup consisting of the person's contact info:
 - Title, First, Last Name
 - Email
 - Phone
- **Delete icon** Clicking soft-deletes the CoP, removing it from view, and sets the Status of the CoP to Deleted. This icon is Active for:
 - CoP Manager(s) for the selected CoP
 - Tier Administrator (if the CoP was created within the Tier Administrator's tier hierarchy)
 - Super Administrators (of all CoPs)
- Issue icon Clicking shows all issues the CoP is linked to and allows the user the ability to "link" the CoP to a new issue.
- Pagination

Home My Stuff - Issue Resolution Co	mmunities of Practice Other Capabilities -	Reports - Administrator -	Ms Jane Ward –
JOINT LESSONS LEA	RNED INFORMATION SYST	EM (JLLIS)	Keyword Filter Advanced
Add New CoP	Limit Sort By *		(, Filter) View 1 - 4 of 4
D: 2527 The Solution Ivalu Views: 31	▶10 20 aluation 30 o advance concepts 40	and adaptive solutions to answer near term and emerging Joint Force Commander warfighter challenges.	Created: 23 Jul 2012 Thomas, Shaun Mr. Solution Evaluation
1D: 5221	50 sons Learned		Created: 12 Jun 2012

Home My Stuff -	Issue Resolution Communit	ies of Practice Other Capat	ilities - Reports - Administrator -	Ms Jane Ward ~
JOINT		D INFORMATION	SYSTEM (JLLIS)	Keyword Filter Advanced
Add New CoP Page 1	of 1 > > Limit*	Sort By		View 1 - 4 of 4
*	ID: 2527 The Solution Evaluation Col Views: 31	ID Title CoP Type Organization	oncepts and adaptive solutions to answer near term and emerging Joint Force Commander warlighter challenges.	Created: 23 Jul 2012 Thomas, Shaun Mr. Solution Evaluation
*	ID: 5221 Views: 6	Created CoP Manager Views	d ⊖	Created: 12 Jun 2012 ARMY

- Show sets the number of records returned per page (default to 25 CoPs per page, but provides options to increment by 25 (default), 50, 100, 125, or All.
- Sort by dropdown single-select, sorts results by selected criteria in ascending order
 - ID
 - Title
 - Organization
 - Type
 - Date Created
 - Primary CoP Manager
 - Views
- View Count Indicator Identifies the range of records currently being reviewed
- CoP Filter The CoP Filter provides the ability to display all CoPs across selected organizations, or filter by Title/Description, CoP ID, Type, or Status.

CoP ID	Title/Description	
СоР Туре	Published By	
Internal Restricted Joint	JSCC AFRICOM AFAF	(Ē)
Select All Clear Selected	CJTF-HOA IKD-AP IKD-CH	
Active Closed Deleted	Select All I Clear Selected Select Subordinate Organizat	ons
Select All Clear Selected		

- CoP ID Free text field to filter by the ID number
- Title/Description Free text field to enter keywords to filter the list
- СоР Туре
 - Restricted (displays all Restricted CoPs the user is a Manager or Contributor of)
 - Internal (displays all CoPs that are within the user's tier of assignment or search)
 - Joint (displays to all users, regardless of tier of assignment)
- Status
 - Active (displays results from the tier the user is searching in, as well as any CoPs the user is assigned to as a Manager or Contributor from other Tiers)
 - Inactive (displays results based on the user's role):
 - Super Administrator returns all Inactive CoPs

- Tier Administrator, Tier Manager, Tier Team Member returns all Inactive CoPs assigned to their tier or below
- CoP Manager returns all Inactive CoPs that belong to the CoP Manager
- CoP Contributor returns all Inactive CoPs that belong to the CoP Contributor
- CoP Viewer not available
- Deleted (displays results based on the user's role):
 - Tier Administrators returns deleted CoPs within their Tier hierarchy
 - Super Administrators returns all deleted CoPs
 - Unavailable for all other users
- Published By: Defaults to parent organization and subordinates

OTHER CAPABILITIES

This menu option provides access to AARs, Binders, DIA Guidance, Document Repository, Observations, Port Visits, and theTask Manager features.

Home My Stuff - Issue Resolution Communities of Practice	Other Capabilities 👻 Re	orts -		Ms Rebecca Harper +
JOINT LESSONS LEARNED INFO	AAR Binders DIA Governance Document Repository	M (JLLIS)		
FEATURED ITEMS	Observations Port Visits Task Manager	Published & Joint Searchable)	LATEST NEWS JULIS V3.0 User Acceptance Testing	07/17/12
ORGANIZATION ADMINISTRATOR	[a	by Andrews, Christopher Mr	

After Action Reports (AAR)

This menu option will display the AAR Management page, where you can view, create, edit, or delete an AAR.

Binders

This menu option allows you to view or create Binders, which is a collection of information around a central theme or topic.

Document Repository

This menu option allows you to view or create a Document Repository, which is a folder of information from your organization such as reports, documents, and photos. Most document repository functions are restricted to Team Member or above; however any user can add a document repository.

Observation

This menu option allows you to add an observation, search observations, or edit your observations.

Port Visit Reports (PVRs)

This menu option allows you to submit or search PVRs. As a Navy user, you can search the current logged in tier. As a Navy team member, manager or administrator, you can search across all tier sites. Complete as much criteria information then click the find button.

Task Manager

This menu option allows you to generate and track tasks, create milestones, and capture comments.

REPORTS

The *Reports* menu option provides access to the CDR Summary, Issue Resolution Metrics, and Most Popular views.

Home My Stuff - Issue Resolution Communities of Practice Other Capabilities -	Reports - Administrator	Ms Jane Ward -
JOINT LESSONS LEARNED INFORMATION SYS	CDR Summary Issue Resolution Metrics Most Popular <u>CR</u> 7 USCC	
FEATURED ITEMS For A supervision of Topic / Issue field length – accommodates 24 July Testing of Topic / Issue	KEYWORD FILTER The Keyword Filter feature provides the ability to filter JLLIS data across Observations, issues,	LATEST NEWS

ADMINISTRATOR

The *Administrator* menu option is visible to organization administrators only This provides access to key maintenace features; such as drop downs, members, imports, Observation Worksheet generation, Event Logs, Organization Reports, and other management options.

Home My Stuff Issue Resolution Communities of Practice	Other Capabilities	Reports -	Administrator +			Ms Jane Ward -
JOINT LESSONS LEARNED INFORMATION SYSTEM (JLL			Classification Repair Content Drop Downs Event Log Drop Down Subscriptions			
PEATURED ITEMS 24 July Testing of Too: Tissue field length – accommodates 24 July Testin field length – accommodates - Oscenation Peacelessing Operations: Americas 2012 (PKO:A 2012) JAAR - CDR Test COP 1224 - COP This is a description. Test 1224 Test Test Test AIX Oper Related Las - Onder Test Email Issue – Issue end - Lipate:	g of Topic / hase (.SCC) (SOUTHCOM) (JS J-T) (TRANSCOM) (JSCC)	KEYWOF The Keyw Document OBSERV Quickly su organizatio Add Observe	VUCE Featured Items Connecte Observation Worksheet Links Observation Rol-up Observation Rabin Organization Reports Ouck Add Observation Report Style Management Image Library States Image Library	title across Claservations, Issues, d lines.	LATEST NEWS ADDITIONAL FEATURES Submit Regent for the telemation (NPI) information Potal Links Ray Pot Visits DK Constructe Follow JLLIS On	
ORGANIZATION ADMINISTRATOR Mr Jeffrey Wilard COM (733) 095-3884 DSN: 225-384 EWAL: Jeffrey: a viltad ch @mail mi Allemate Administrator		DOCUME The docum single fold Assignment BINDER S	JELIS Announcements Latest News Members Send Ernail Setup Tier Maintenance Unit Maintenance	uments, reports, graphics, and video in a		