



DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-4
500 ARMY PENTAGON
WASHINGTON, DC 20310-0500

DALO-SUP

20 MAR 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Clarification of Guidance Regarding Dual Signature Requirements on Department of the Army (DA) Form 1687 (Notice of Delegation of Authority–Receipt for Supplies)

1. References:

- a. Memorandum, Deputy Chief of Staff, G-4 (DALO-SUP), 8 Sep 14, subject: Clarification to the DA Form 1687 signatory requirements.
- b. Army Regulation (AR) 710-2 (Supply Policy Below the National Level), 28 Mar 08.
- c. DA Pamphlet (PAM) 710-2-1 (Using Unit Supply System (Manual Procedures)), 31 Dec 97.

2. This memorandum provides clarifying guidance to reference a. This directive applies to all Army Commands, Army Service Component Commands, Direct Reporting Units and Director, Army National Guard.

3. The directive “effective immediately”, as stated in paragraph three of reference a, indicates the implementation date from which all newly produced DA Form 1687s must comply with the dual signature requirement. All DA Form 1687s signed and dated prior to 8 Sep 14 remain in effect until expired or replaced.

4. Contractor personnel (providing supply services to an accountable officer under contract) designated on DA Form 1687 as authorized representatives to receive and turn-in U.S. Government Title 10 property will be exempt from the dual signature requirement if not issued a government Common Access Card (CAC). The DA Form 1687 will be annotated with “(Contractor)” in the authorized personnel block following their name.

5. Use of the DA Form 1687 does not apply to Government Furnished Property. Responsibility for equipment or supplies pre-designated as Government Furnished Property in annex J of a contract may only be issued to the contractually specified contractor using Department of Defense (DD) Form 1149 (Requisition and Invoice/Shipping Document), DD Form 250 (Material Inspection and Receiving Report), or DD Form 1348-1 (DoD Single Line Item Release/Receipt Document) as required by

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Federal Acquisition Regulation 45; AR 735-5 (Property Accountability Policies); and reference b.

6. The responsible supply officer (commander or accountable officer) will also digitally and manually sign the DA Form 1687. An example of a completed DA Form 1687 is enclosed.

7. When operating in an expeditionary or contingency environment where digital signature capabilities are unavailable, commands will revert to manual procedures outlined in reference c until digital capabilities become available.

8. Legible photocopies of originally prepared, dual signed, DA Form 1687 are valid for the issue and turn-in of equipment and supplies by the responsible issuing authority, once the authorized representatives' identities have been verified by comparing their current U.S. Government identification CAC card with the dual signed DA Form 1687.

9. The requirement for both manual and digital dual signature on the DA Form 1687 supersedes previously published interim guidance specified in the following ALARACT messages but does not change any other Class V operating procedures implemented therein:

a. Utilization of Electronic Signatures on DA Form 1687, dated 021515z Feb 12. (enclosed).

b. Applying Electronic and Digital Signature Technology in Support of Munitions Operations, dated 051331z Apr 12 (enclosed).

10. This guidance remains in effect until rescinded or upon republication of reference c.

11. The points of contact are: LTC Nathan Goubeaux, commercial (703) 692-9599, DSN 222-9599, or e-mail: nathan.d.goubeaux.mil@mail.mil; and CW5 Joachim Consiglio, commercial (703) 695-0104, DSN 225-0104, or e-mail: Joachim.j.consiglio.mil@mail.mil.

Encls


MICHAEL B. CERVONE
Director of Supply

DISTRIBUTION:
(see next page)

For the country

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SUBJECT: Clarification of Guidance Regarding Dual Signature Requirements on Department of the Army (DA) Form 1687 (Notice of Delegation of Authority–Receipt for Supplies)

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CF:

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DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-4
500 ARMY PENTAGON
WASHINGTON, DC 20310-0500

DALO-SU

08 SEP 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Clarification to the DA Form 1687 signatory requirements.

1. References:

- A. Army Regulation 710-2 supply policy below the national level 28 March 2014.
- B. DA Pamphlet 710-2-1 unit supply manual procedures 31 December 1997.
- C. Financial Improvement and Audit Readiness (FIAR), March 2013

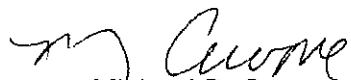
2. This memorandum provides clarifying guidance for the signature requirements when completing DA Form 1687. This message applies to all Army Commands, Army Service Component Commands and Direct Reporting Units.

3. Effective immediately, the DA form 1687 will require both hand written and digital signatures for the identified authorized representatives. This dual requirement is necessary to ensure total identification for personnel and units taking rights to Army equipment in support of the existence and completeness standards for audit readiness. This measure will be required until all property accountability supporting forms and tactical logistics systems are electronic signature capable.

4. Commanders are reminded that the DA Form 1687, assumption of command, and property book appointment memoranda will identify the property book by unit identification codes for both parent and derivative UICs.

5. This change will be incorporated into the new DA PAM 710-2-1 that is expected be published on or about FY 2015.

6. Point of contact for this message is: COL Charles Demery at charles.demery.mil@mail.mil or 703-692-9599 and CW5 Reginald Noel reginald.noel.mil@mail.mil or 703-692-9485.


Michael B. Cervone
Director of Supply

For the country

DISTRIBUTION:

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U.S. ARMY MEDICAL COMMAND

U.S. ARMY MILITARY DISTRICT OF WASHINGTON

U.S. ARMY CORPS OF ENGINEERS

U.S. ARMY RESERVE COMMAND

UNCLASSIFIED/

Subject: ALARACT: UTILIZATION OF ELECTRONIC SIGNATURES ON DA FORM 1687 (NOTICE OF DELEGATION OF AUTHORITY FOR SUPPLIES)

Originator: /C=US/O=U.S. GOVERNMENT/OU=DOD/OU=ARMY/OU=ORGANIZATIONS/L=CONUS/L=WASHINGTON DC/OU=DA ARMY STAFF(UC)/OU=DCS G4(UC)/OU=DCS G445(UC)

DTG: 021515Z Feb 12 **Precedence:** PRIORITY **DAC:** General

To: /C=US/O=U.S. GOVERNMENT/OU=DOD/OU=ARMY/OU=ORGANIZATIONS/L=CONUS/L=WASHINGTON DC/OU=DA PENTAGON TELECOMMUNICATIONS(UC)/OU=ALARACT RELEASE AUTHORITY(UC)

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NARR//ALARACT: UTILIZATION OF ELECTRONIC SIGNATURES ON DA FORM 1687 (NOTICE OF DELEGATION OF AUTHORITY FOR SUPPLIES)//

THIS ALARACT MESSAGE HAS BEEN SENT BY THE PENTAGON TELECOMMUNICATIONS CENTER ON BEHALF OF DA WASHINGTON DC//DALO-SUM//FOR THE HQDA G-4

REFERENCES:

- A. UNITED STATES CODE 15, CHAPTER 96, 5 JAN 2009, ELECTRONIC SIGNATURES IN GLOBAL AND NATIONAL COMMERCE
- B. UNITED STATES CODE 10, 1 FEB 2010
- C. AR 735-5, 28 FEB 2005, POLICIES AND PROCEDURES FOR PROPERTY ACCOUNTABILITY
- D. AR 190-11, PHYSICAL SECURITY OF ARMS, AMMUNITION, AND EXPLOSIVES, 15 NOV 2006
- E. AR 25-400-2, 2 OCT 2007, ARMY RECORDS INFORMATION MANAGEMENT SYSTEM (ARIMS)
- F. AR 710-2, 28 MAR 2008, SUPPLY POLICY BELOW THE NATIONAL LEVEL
- G. AR 25-1, 4 DEC 2008, ARMY KNOWLEDGE MANAGEMENT AND INFORMATION TECHNOLOGY
- H. DA PAM 710-2-1, 31 DEC 1997, USING UNIT SUPPLY SYSTEM (MANUAL PROCEDURES)
- I. DA PAM 710-2-2, 30 SEP 1998, SUPPLY SUPPORT ACTIVITY SUPPLY SYSTEM: MANUAL PROCEDURES
- J. ALARACT MESSAGE 114/2003, DTG: 031859ZSEP03, ARMY PUBLIC KEY INFRASTRUCTURE (PKI) USAGE GUIDANCE FOR ENCRYPTION AND DIGITAL SIGNING OF E-MAIL MESSAGES
- K. ALARACT MESSAGE 11AUG05, SUBJECT: AUTHORITY TO REQUEST/RECEIVE AMMUNITION AND AUTHORITY TO APPROVE AMMUNITION REQUESTS

1. (U) PURPOSE. TO PUBLISH INTERIM GUIDANCE FOR AUTHORIZING ELECTRONIC SIGNATURES ON DA FORM 1687 (NOTICE OF DELEGATION OF AUTHORITY FOR SUPPLIES). THE GUIDANCE FOUND IN THIS MESSAGE WILL BE INCLUDED IN THE NEXT REVISION OF REFERENCES C, F, H AND I.

2. (U) APPLICABILITY. THE GUIDANCE IN THIS ALARACT APPLIES TO ALL ARMY UNITS.

3. (U) INTENT. TO AUTHORIZE THE USE OF DIGITAL SIGNATURES ON DA FORM 1687. THE DA FORM 1687 (.XFDL VERSION ONLY) POSTED TO THE ARMY PUBLISHING DIRECTORATE (APD) WEBSITE ([HTTP://ARMYPUBS.ARMY.MIL/EFORMS/PUREEDGE/A1687.XFDL](http://armypubs.army.mil/eforms/pureedge/A1687.XFDL)) ALLOWS FOR ELECTRONIC SIGNATURES BY THE RESPONSIBLE COMMANDER AS WELL AS THE INDIVIDUALS AUTHORIZED TO REQUEST, RECEIVE, AND APPROVE ISSUE OF ALL CLASSES OF SUPPLY. PROCEDURES FOR UTILIZING ELECTRONIC SIGNATURES ARE IDENTIFIED BELOW.

4. (U) IMPLEMENTATION:

4.A. COMMANDERS ARE AUTHORIZED TO SUBMIT THE DA FORM 1687 WITH EITHER HANDWRITTEN OR ELECTRONIC SIGNATURES. ELECTRONIC SIGNATURES WILL BE BASED ON THE DOD APPROVED COMMON ACCESS CARD (CAC) CERTIFICATE TECHNOLOGY. THE COMMANDER'S SIGNATURE VERIFIES THAT THEY HAVE DELEGATED THE IDENTIFIED AUTHORITY (REQUEST, RECEIVE, OR APPROVE) TO THE INDIVIDUALS IDENTIFIED IN THE AUTHORIZED REPRESENTATIVE(S) PORTION OF THE FORM AND CARRIES THE SAME LEGAL OBLIGATIONS AND RESPONSIBILITY AS HANDWRITTEN SIGNATURES DA FORM 1687 WILL EITHER BE COMPLETED ELECTRONICALLY OR WITH MANUAL SIGNATURES, COMBINING HAND-WRITTEN AND DIGITAL SIGNATURES ON A SINGLE FORM IS NOT AUTHORIZED.

4.B. DIGITAL SIGNATURES ARE AUTHORIZED ON DA FORMS 1687 TO REQUEST, RECEIVE, AND APPROVE THE VALIDATION OF ALL AMMUNITION DOCUMENTS. THE FOLLOWING PROCEDURES WILL BE FOLLOWED TO AUTHENTICATE THE MANUAL SIGNATURE ON DA FORM 581:

4.B.1. MATCH THE CAC PHOTO TO THE PERSON PRESENTING THE DA FORM 581.

4.B.2. MATCH THE NAME, RANK, AND CERTIFICATE NUMBER ON THE DA FORM 1687 WITH THE INFORMATION AND DIGITAL SIGNATURE ID NUMBER ON THE REVERSE SIDE OF THE PRESENTER'S CAC.

4.B.3. COMPARISON OF ACTUAL INK SIGNATURE DURING AUTHORITY VALIDATION IS NO LONGER REQUIRED.

4.C. THE DIGITALLY SIGNED DA FORM 1687 SHOULD BE TRANSMITTED ELECTRONICALLY TO ALL AUTHORIZED INDIVIDUALS FROM THE INITIATING REPRESENTATIVE, THEN TO THE AUTHORIZING COMMANDER. COMMANDERS WILL NOT SIGN INCOMPLETE DA FORMS 1687. THE DA FORM 1687 WILL BE ELECTRONICALLY TRANSMITTED TO SUPPLY SUPPORT ACTIVITIES OR AMMUNITION STORAGE AREA (ASA) AND MAY BE MAINTAINED IN ELECTRONIC FORMAT OR PRINTED FOR FILING. ELECTRONIC FILING IS STRONGLY ENCOURAGED. WHEN FILING ELECTRONICALLY, SUPPLY AND ASA

ACCOUNTABLE OFFICERS WILL ENSURE THAT CURRENT AND HISTORICAL DA FORMS 1687 ARE FILED IN SEPARATE FOLDERS IAW REFERENCE E TO SUPPORT CURRENT OPERATIONS AND TO PROVIDE DOCUMENTATION THAT MAY BE REQUIRED FOR HISTORICAL, INVESTIGATIVE OR AUDITING PURPOSES.

4.D. ELECTRONICALLY SIGNED DA FORM 1687 SUPPORTS ACCOUNTABILITY AND AUDIT PROCESSES AND WILL BE MAINTAINED AS ACCOUNTABLE RECORDS. THIS INCLUDES THE REQUIRED/ASSOCIATED ASSUMPTION OF COMMAND MEMORANDUM. THESE DOCUMENTS WILL BE FILED IN PAPER COPY OR ELECTRONICALLY, IAW REFERENCE E, AND MAINTAINED IAW REFERENCES C AND I.

4.E. ARMY AMMUNITION ACTIVITIES ARE AUTHORIZED TO ACCEPT AND UTILIZE NAVY AND MARINE CORPS FORM (NAVMC) 11797 OR DA FORM 1687 FOR DELEGATION OF AUTHORITY WHEN PROVIDING COMMON LOGISTICAL SUPPORT FOR AMMUNITION AND ASSOCIATED ITEMS TO NAVY AND MARINE CORPS UNITS. NAVY AND MARINE CORPS UNITS MUST CONTINUE TO PROVIDE ASSUMPTION OF COMMAND ORDERS FROM THE COMMANDER REGARDLESS OF WHICH FORM IS PROVIDED.

5. (U) TERMS. TERMS CURRENTLY FOUND IN REFERENCES C, F, H AND I ARE MODIFIED AS TO:

5.A. DEFINE THE ACCOUNTABLE RECORD AS ANY TRANSACTIONAL RECORD OR DOCUMENT, PAPER OR ELECTRONIC, WHICH AUTHORIZES LOSS AND/OR GAIN OF AN ITEM FROM A SRA AND/OR PROPERTY BOOK ACCOUNT.

5.B. DELEGATE THE COMMAND AUTHORITY TO REQUEST, RECEIVE, AND/OR APPROVE REQUEST/RECEIPT OF SUPPLIES USING DA FORM 1687, NAVMC 11797 (FOR NAVY AND USMC UNITS AT AMMUNITION ACTIVITIES) AND ASSUMPTION OF COMMAND ORDERS.

6. (U) POINTS OF CONTACT (POC): CW5 WILLIAM D. LEWIS, OFFICE OF THE DEPUTY CHIEF OF STAFF, MUNITIONS DIVISION, DALO-SUM, 703-693-8919, WILLIAM.D.LEWIS.MIL@MAIL.MIL. OR CW5 REGINALD NOEL, OFFICE OF THE DEPUTY CHIEF OF STAFF, SUPPLY POLICY, DALO-SUP 703-692-9485, EMAIL REGINALD.NOEL.MIL@MAIL.MIL

7. (U) THIS ALARACT WILL EXPIRE UPON REVISION AND PUBLICATION OF AR 710-2 AND DA PAM 710-2-1.

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Subject: ALARACT: APPLYING ELECTRONIC AND DIGITAL SIGNAT... **Originator:** Susan.Cranfill **DTG:** 051331Z Apr 12
Subject: ALARACT: APPLYING ELECTRONIC AND DIGITAL SIGNATURE TECHNOLOGY IN SUPPORT OF
MUNITIONS OPERATIONS
Originator: Susan.Cranfill
DTG: 051331Z Apr 12 **Precedence:** Priority **DAC:** NONE
To: /c=US/o=U.S. Government/ou=DoD/ou=Army/ou=Organizations/t=CONUS/l=WASHINGTON DC/ou=DA
PENTAGON TELECOMMUNICATIONS(uc)/ou=ALARACT RELEASE AUTHORITY(uc)

NARR//ALARACT: APPLYING ELECTRONIC AND DIGITAL SIGNATURE TECHNOLOGY IN
SUPPORT OF MUNITIONS OPERATIONS//

THIS ALARACT MESSAGE HAS BEEN SENT BY THE PENTAGON TELECOMMUNICATIONS CENTER
ON BEHALF OF DA WASHINGTON DC//DALO-SUM//FOR THE HQDA G-4

REFERENCES:

- A. UNITED STATES CODE 15, CHAPTER 96, 5 JAN 2009, ELECTRONIC SIGNATURES IN GLOBAL AND NATIONAL COMMERCE
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- E. AR 25-400-2, 2 OCT 2007, ARMY RECORDS INFORMATION MANAGEMENT SYSTEM (ARIMS)
- F. AR 710-2, 28 MAR 2008, SUPPLY POLICY BELOW THE NATIONAL LEVEL
- G. AR 25-1, 4 DEC 2009, ARMY KNOWLEDGE MANAGEMENT AND INFORMATION TECHNOLOGY
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- I. DA PAM 710-2-2, 30 SEP 1998, SUPPLY SUPPORT ACTIVITY SUPPLY SYSTEM: MANUAL PROCEDURES
- J. ALARACT MESSAGE 114/2003, DTG: 031859ZSEP03, ARMY PUBLIC KEY INFRASTRUCTURE (PKI) USAGE GUIDANCE FOR ENCRYPTION AND DIGITAL SIGNING OF E-MAIL MESSAGES
- K. ALARACT MESSAGE 11AUG05, SUBJECT: AUTHORITY TO REQUEST/RECEIVE AMMUNITION AND AUTHORITY TO APPROVE AMMUNITION REQUESTS
- L. ALARACT MESSAGE DTG 021515Z FEB 12, SUBJECT: UTILIZATION OF ELECTRONIC SIGNATURES ON DA FORM 1687 (NOTICE OF DELEGATION OF AUTHORITY FOR SUPPLIES)

1. (U) PURPOSE. TO CLARIFY POLICY AND PROVIDE INTERIM GUIDANCE PERTAINING TO THE APPLICATION OF ELECTRONIC AND DIGITAL SIGNATURE TECHNOLOGY IN SUPPORT OF MUNITIONS OPERATIONS.

2. (U) APPLICABILITY. THIS ALARACT APPLIES TO ALL ARMY UNITS.

3. (U) INTENT. TO PROVIDE ADDITIONAL INTERIM POLICY GUIDANCE AND ESTABLISH PROCEDURES FOR THE USE OF ELECTRONIC/DIGITAL SIGNATURE TECHNOLOGY IN SUPPORT OF MUNITIONS OPERATIONS. THIS INTERIM POLICY PERTAINS TO MUNITIONS FORMS AND DOCUMENTS THAT CONTAIN OR SUPPORT ELECTRONIC SIGNATURE CAPABILITY. AUTHORIZED DOD/DA DIRECTED FORMS ARE AVAILABLE ON THE ARMY PUBLISHING DIRECTORATE (APD) WEBSITE [HTTP://ARMYPUBS.ARMY.MIL/EFORMS/](http://ARMYPUBS.ARMY.MIL/EFORMS/).

4. (U) IMPLEMENTATION:

4.A. ADMINISTRATIVE AND ACCOUNTABLE FORMS AND DOCUMENTS, USED IN SUPPORT OF MUNITIONS OPERATIONS, ARE AUTHORIZED WITH EITHER HANDWRITTEN (INK) OR ELECTRONIC SIGNATURES. ELECTRONIC SIGNATURES MUST UTILIZE DOD COMMON ACCESS

CARD (CAC) APPLICATIONS, SECURED BY DOD PRIVATE KEY INFRASTRUCTURE (PKI) DIGITAL SIGNATURE TECHNOLOGY (I.E. APPROVEIT, ADOBE, SILANIS EPERSONA, ETC.). THESE TYPE APPLICATIONS APPLY THE ELECTRONIC DATA INTERCHANGE PERSONAL IDENTIFIER (EDIPI), COMMONLY REFERRED TO AS A DIGITAL CERTIFICATE NUMBER ONTO AN ELECTRONIC FORM OR DOCUMENT. THE EDIPI IS APPLIED BY THE USER, WITH CAC PERSONAL IDENTIFICATION NUMBER (PIN).

4.B. THE ELECTRONIC SIGNATURE CARRIES THE SAME LEGAL OBLIGATION AND RESPONSIBILITY AS A HANDWRITTEN (INK) SIGNATURE. COMBINING HANDWRITTEN (INK) AND ELECTRONIC SIGNATURES ON A SINGLE DOCUMENT IS NOT AUTHORIZED EXCEPT AS IDENTIFIED IN PARA 4.F. BELOW.

4.C. USE OF ELECTRONICALLY SIGNED DOCUMENTS SIGNIFICANTLY REDUCES CONSUMPTION OF RESOURCES WHILE STREAMLINING EFFECTIVENESS, SECURITY AND ACCOUNTABILITY WITHIN THE AMMUNITION COMMUNITY. ELECTRONIC/DIGITAL SIGNATURES ARE AUTHORIZED, AND WILL BE UTILIZED TO THE MAXIMUM EXTENT POSSIBLE. THIS GUIDANCE APPLIES TO ALL ADMINISTRATIVE AND ACCOUNTABLE FORMS AND DOCUMENTS USED IN SUPPORT OF UNIT LEVEL AND AMMUNITION SUPPORT ACTIVITIES, WHEN SUBMITTED IN ACCORDANCE WITH (IAW) THIS MESSAGE. THIS INCLUDES, BUT IS NOT LIMITED TO, DA/DOD FORMS, MEMORANDUMS AND ASSUMPTIONS OF COMMAND DOCUMENTS. PROCESSING ELECTRONIC REQUESTS FOR ISSUE OF MUNITIONS WILL ONLY BE COMPLETED UTILIZING TOTAL AMMUNITION MANAGEMENT INFORMATION SYSTEM, IAW AR 5-13.

4.D. VALIDATION OF ELECTRONIC SIGNATURE MUST BE ACCOMPLISHED BY A DOD APPROVED ELECTRONIC SIGNATURE APPLICATION SUCH AS THOSE IDENTIFIED IN PARAGRAPH 4.A.. ELECTRONICALLY SIGNED DOCUMENTATION MUST BE SUBMITTED THROUGH, AND RECEIVED BY THE ACCEPTING AUTHORITY, USING A DOD OFFICIAL E-MAIL SYSTEM.

4.E. VALIDATION OF INDIVIDUAL DELEGATED THE AUTHORITY TO RECEIVE MUNITIONS IS ACCOMPLISHED BY COMPARING THE PHOTO AND NAME LISTED ON THE INDIVIDUALS CAC, TO THE INDIVIDUAL RECEIVING THE MUNITIONS AND THE NAME SHOWN ON THE DELEGATION OF AUTHORITY DOCUMENT (I.E. DA FORM 1687). FURTHER VALIDATION MAY BE ACCOMPLISHED BY COMPARING THE EDIPI NUMBER ON THE INDIVIDUAL'S CAC TO THE EDIPI NUMBER LISTED ON THE ASSOCIATED DELEGATION OF AUTHORITY DOCUMENT.

4.E.1. COMPARISON OF HANDWRITTEN (INK) SIGNATURE ON DA FORM 1687 DURING VALIDATION PROCEDURES IS NOT REQUIRED.

4.E.2. INITIALING OF DA FORM 1687 BY AUTHORIZED REPRESENTATIVES, FOR MUNITIONS SUPPORT OPERATIONS IS NOT REQUIRED.

4.F. DOCUMENTS THAT REQUIRE ADDITIONAL SIGNATURES, NOT FULLY SUPPORTED BY ELECTRONIC SIGNATURE CAPABILITY, WILL BE ELECTRONICALLY SIGNED IN ALL AVAILABLE LOCATIONS ON THE FORM, PRINTED, AND FURTHER COMPLETED UTILIZING MANUAL (INK) SIGNATURE IN THE NON-ELECTRONIC SIGNATURE SUPPORTED LOCATIONS ON THE FORM (SUCH AS A TURN-IN DA FORM 581, BLOCK 28 CERTIFYING RESIDUE AS BEING EXPLOSIVE FREE OR DOCUMENTS GENERATED FROM CURRENT SAAS-MOD).

4.G. DOCUMENTS WITH HANDWRITTEN (INK) SIGNATURES WILL CONTINUE TO FOLLOW ESTABLISHED PROCEDURES.

4.H. ELECTRONICALLY SIGNED ADMINISTRATIVE AND ACCOUNTABLE DOCUMENTS SUPPORT ACCOUNTABILITY AND AUDIT PROCEDURES. THESE DOCUMENTS WILL BE FILED AND MAINTAINED AS ACCOUNTABLE RECORDS, IN PAPER FORM OR ELECTRONICALLY, IAW REFERENCES C, E, AND I.

5. (U) POINT OF CONTACT FOR THIS GUIDANCE IS CWS WILLIAM D. LEWIS, OFFICE OF THE DEPUTY CHIEF OF STAFF, G-4, MUNITIONS DIVISION, DALO-SUM, 703-693-8919, OR E-MAIL: WILLIAM.D.LEWIS.MIL@MAIL.MIL.

6. (U) THIS ALARACT EXPIRES UPON REVISION AND PUBLICATION OF AR 710-2 AND DA PAM 710-2-1.

----- SUSAN.CRANFILL (Drafter) -----

- ORIGINATORS

REMARKS ----- ! ORIGINATOR:
Susan Cranfill 4/5/2012 1:31:50 PM

----- SUSAN.CRANFILL (Releaser) -----


- RELEASERS

REMARKS ----- ! RELEASER:
Susan.Cranfill 4/5/2012 1:31:50 PM MESSAGE RELEASED by : Susan.Cranfill
(4/5/2012 1:31:50 PM)

NOTICE OF DELEGATION OF AUTHORITY - RECEIPT FOR SUPPLIES
For use of this form see DA PAM 710-2.1. The appropriate agency is DCS, G-4

DATE: 16 SEPTEMBER 2014

AUTHORIZED REPRESENTATIVE(S)

ORGANIZATION RECEIVING SUPPLIES	LOCATION	AUTHORITY		SIGNATURE AND INITIALS
		REQ	REC	
HHC 40TH ESB	CAMP BUEHRING, KUWAIT APO AE 09330			
Hubbard, Mayme J		YES	YES	 HUBBARD, MAYME J. (A05181)
NOT USED				
NOT USED				
NOT USED				

AUTHORIZATION BY RESPONSIBLE SUPPLY OFFICER OR ACCOUNTABLE OFFICER

THE UNDERSIGNED HEREBY DELEGATES TO WITHDRAWS FROM THE PERSON(S) LISTED ABOVE.
 THE AUTHORITY TO Conduct property book transactions and sign property book receipts with 160TH Signal Brigade PBO.

REMARKS
 THIS DA FORM SUPERCEDES ALL PREVIOUSLY SUBMITTED CARDS.

UNIT IDENTIFICATION CODE: WCDYAA-WCDYY4

ASSUME FULL RESPONSIBILITY: W90Q37

LAST NAME FIRST NAME MIDDLE INITIAL GRADE TELEPHONE NUMBER EXPIRATION DATE SIGNATURE
 RAMIREZ / FRANCISCO O-3 (318) 824-0024 20150201 

DA FORM 1687, MAY 2009 PREVIOUS EDITIONS ARE OBSOLETE