

**AWfF SENIOR MENTOR SYMPOSIUM 02-2012**  
**29 JUNE 2012, 0930-1100 CDT**  
**MEMORANDUM OF INSTRUCTION**  
**CHANGE 2**

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**Purpose**

The 24<sup>th</sup> Armored BCT Warfighters' Forum (AWfF) Senior Mentor Symposium, hosted by the ABCT Senior Mentor, LTG Donald Campbell, Jr., Commanding General, III Corps and Fort Hood, TX and CSM Arthur Coleman, Jr., III Corps and Fort Hood CSM, will convene **Friday, 29 June 2012, 0930-1100 (1430Z – 1600Z) Central Daylight Time (CDT)**. The general theme of this symposium will be "Getting Back to Basics".

The ongoing purpose of the symposium is to provide a recurring venue for ABCT Commanders and ABCT community leaders to engage in topics of interest; discuss best practices for meeting the challenges of Unified Land Operations; and share valuable observations, insights and lessons to improve the full range of military operational readiness and assist ABCTs with influencing institutional change.

**Symposium Topics**

Projected Presentations: (topics, presenters, and briefing order are subject to change)

**Topic #1:** "OEF SFAAT Lessons Learned", COL Michael Kasales, Cdr, 3/4 ID – followed by discussions on SFA/SFAAT training strategies.

**Topic #2:** "TRADOC Capabilities Manager-Mission Command (TCM-MC), MC OTM & Command Post Capabilities", COL Mike Higginbottom, TCM-MC – followed by discussions on Mission Command & Command Post Capabilities.

**Topic #3:** "The Network Enabled Company and Troop XO", Mr. John Miller, Deputy Director, TRADOC Capabilities Manager-Armored Brigade Combat Team (TCM-ABCT).

**Topic #4:** "Decisive Action Rotational Lessons Learned", Presenter TBD, National Training Center – followed by discussions on ABCT Mounted Maneuver competencies.

**Topic #5:** "ABCT Fires Battalion EXEVAL (CT XVIII) – A Way", COL Douglas Cardinale, Cdr, 2/3 ID – followed by discussions on strategies for reviving ABCT Core Competencies to execute Combined Arms Maneuver .

**Symposium Specific**

The symposium will use the Defense Connect Online-Secret (DCO-S) Adobe Connect Enterprise Server. Participants will need access to a Secret Internet Protocol Router Network (SIPRNet) computer and become familiar with Adobe Connect capabilities in order to participate.

Prior to the AWfF Symposium, there will be one connectivity test to verify your systems can connect to the DCO-S session and confirm that audio/speaker capability work properly. **All Participants are highly encouraged to use this test prior to the actual symposium.**

- A) **Connectivity Test Date/Time:** 26 June 2012, 0900-1130 and 1300-1600 CDT (1400Z-1630Z; 1800Z-2100Z).
- B) **Presenter Rehearsal Date/Time:** 27 June 2012, 1000-1130 CDT (1500Z-1630Z).
- C) **AWfF Symposium Date/Time:** 29 June 2012, 0930-1100 CDT (1430Z-1600Z).

**Meeting Name for all sessions is: AWfF Symposium 02-2012.**

**URL: <https://connect.dco.dod.smil.mil/awffsympo0212/>**

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**Presenter Instructions**

**Presentations are due to AWfF staff NLT 21 June (Finals) 2012. All slides in the presentation must be clearly marked with classification levels and with any appropriate authorized control markings IAW AR 380-5 and originators local policy.** Otherwise, unmarked slides will be treated as SECRET/NOFORN.

- On the designated Presenter Rehearsal Day (27 June), Presenters or their designated representative will perform an online review of their presentation with AWfF NCS from the system they intend to use for the symposium and confirm their provided presentations meet expectations. Presenters will also confirm their contact telephone numbers with AWfF NCS for day of the symposium. Use the telephone numbers found in the Help Desk & Contact Info chart on page 2 to contact AWfF POCs on the day of the rehearsal.
- The day of the symposium, presenters shall be logged into the session NLT 45 minutes prior to start time to allow sufficient time for troubleshooting technical issues and conduct a telephonic (land line) call between AWfF and the presenter POC (see Help Desk & Contact Info chart on page 2).
- On the day of the symposium, AWfF NCS will conduct a communication check with all Presenters 15-minutes before symposium start to confirm they are on the session and ready to present.
- On the day of the symposium, Presenters will be prepared to shift presentation times forward or back at the direction of the AWfF Director.

**Rules of Engagement**

The following major rules on etiquette will be used during the Symposium:

- Using the provided URL, participants will log in to the session “Guest” window and type their rank, first name, last name, duty position, and organization (Please no call signs).
- All Participants are encouraged to collaborate using the voice, Chat, or My Status ICON (found in lower left corner of the screen) capabilities of Adobe Connect.
- Use standard military radio transmission procedures.
- Break lengthy transmissions into smaller sections to minimize latency problems.
- Mute the microphone when not in use to minimize background noise.
- Identify yourself when first speaking and announce end of transmission with “Over” or “Out” so others know your transmission is complete.

**Help Desk & Contact Info**

Event	Date	Telephone
Connectivity Test Help Desk <b>(Only for Date &amp; Times Specified)</b>	26 June 2012 0900-1130 & 1300-1600 CDT	254-286-5388; DSN 566 254-287-4160; DSN 737
Presenter Rehearsal Day Help Desk <b>(Only for Date &amp; Times Specified)</b>	27 June 2012 1000-1130 CDT	254-287-2582/2635; DSN 737 VOIP:302-738-1510/1509
AWfF Symposium Help Desk <b>(Only on Symposium Day)</b>	29 June 2012 0800-1100 CDT	254-287-2585/2586; DSN 737 VOIP:302-738-1510/1509

An AWfF Help Desk will be available to assist participants on the dates and times specified above. Contact DCO help desk for additional DCO assistance: 800-447-2457 or 614-692-3136 (DSN 312-850-3136). [NCES@csd.disa.mil](mailto:NCES@csd.disa.mil).

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**Attendance  
RSVP**

Participants are asked to provide AWfF staff your **RSVP NLT COB 26 June 2012, especially if senior representative is a General Officer or equivalent**. A projected participant list is provided to the AWfF Director and Executive Director 24 hours prior to the symposium. Please indicate your intention to attend through email to Ms. Brenda Hall, 254-287-4160, [brenda.r.hall.civ@mail.mil](mailto:brenda.r.hall.civ@mail.mil).

**AWfF Web  
Portal**

The AWfF Web Portal provides additional and frequently asked symposium technical information. AWfF Web Portal: <https://Heavynet.forscom.army.mil/>

Go to the **Symposia/Next Symposium** tab to see technical FAQs, find posted information such as MOI, and presentation slides. Presentations may not be available for download until 48-72 hours before the symposium. All presentations will be available for download in the DCO Connect File Share POD on the day of symposium.

Two weeks prior to the symposium, an AWfF Symposium Alert banner will be available on the portal to provide information on the symposium.

If presentations are classified, they will be posted on the AWfF SIPR Portal:

<http://www.us.army.smil.mil/suite/page/14167>

Symposiums are recorded and a link to the recorded session posted on the AWfF SIPR Portal.

**POCs**

**POC this MOI: Brenda Hall, 254-287-4160 or Fernando Rodriguezramos, 254-286-5388.**

[brenda.r.hall.civ@mail.mil](mailto:brenda.r.hall.civ@mail.mil)

[fernando.rodriguezramos.civ@mail.mil](mailto:fernando.rodriguezramos.civ@mail.mil)

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