What is SOLLIMS ?

SOLLIMS is a US Army War College, Peacekeeping and Stability Operations Institute (PKSOI) initiative that offers a collaborative, Knowledge Management environment for the global Peace and Stability Operations (P/SO) community, by providing multiple collections of peace and stability operations references, the ability to implement focused Communities of Practice (CoP), professional forums and blogs, as well as a robust, online repository/structured database containing Peace and Stability Operations (P/SO) related Observations, Lessons, and Insights. SOLLIMS is intended to focus at the Strategic Theater / Strategic National and Operational levels. Authorized users may submit Tactical level observations/ issues, however the SOLLIMS Program Manager may ask the user/author to resubmit the observation / issue at a higher level, or to submit their observation/lesson within the Army Lessons Learned Information System (ALLIS) managed by the Center for Army Lessons Learned (CALL) – https://www.jllis.mil/ARMY .

SOLLIMS provides many traditional 'lessons learned' functionalities as well as a unique method for tagging and cataloging information with tailored P/SO meta-tags to facilitate more focused data search and retrieval. SOLLIMS supports online data collection and searching from any location with access to the World Wide Web / Internet. eSOLLIMS, the mobile app, extends accessibility when internet access in not available. SOLLIMS is implemented as an "open access" site in that it is accessible to the US DoD community as well as civilian Interagency members and representatives from the multi-national P/SO community – without the need for special access cards or certifications.

At the SOLLIMS homepage, in the SOLLIMS DOCS section, there is a link to our "**HELP and TUTORIAL FILES**." This document library includes user-level tutorials on both the basic and the advanced functionality in SOLLIMS. Additional tutorials are available throughout SOLLIMS to assist users in using a particular function.

Information submitted to SOLLIMS in meant to be shared as widely as possible. As such, both the base information AND any attachments submitted must meet the "open access" criteria – i.e. the information must be UNCLASSIFIED and has no other restrictions concerning distribution/sharing – e.g FOUO, copyrighted and similarly restricted information.

Thank you for joining the SOLLIMS 'Community of Action' !!!

SOLLIMS is divided into 3 main sections for navigation: the "Dashboard", Knowledge Management Tools, and Site Tools. Some of the menu items/banner items change location depending on where you may be, but all are clearly labeled and located for ease of use.

Figure 1. Landing Page: "Dashboard"

1) **PKSOI and USAWC 'COINS'** - The two 'coins' in the upper right hand are hot-linked to take you to the PKSOI website and the USAWC portal respectively.

2) **My Actions –** see figure 1.A. Drop menus take you to edit MyProfile, view MyLessons, My Special Collections and My Lesson Reports -

Figure 1.A.

3) **"Dashboard" functions:**

"Dashboard"		

• My Actions
  - Profile
  - Special Collections
  - Lessons / Lesson Reports
• "Social Media"
• Site Search
• Announcements
• Knowledge Library
• CoPs
• Forums & Blogs
	Home/Logout	Return to SOLLIMS base page; Sign off / log off from current SOLLIMS session .

	MyActions	• **MyProfile** – update/edit personal data; change password, Professional Profile and Daily Digest; **MyLessons** – listing of lessons you have submitted; **MySpecial Collections** – "binders" containing lessons related to a particular topic; **MyLessonReports** – Allows you to create personalized lesson reports (LRBs) using a standardized AAR template.
	Announcements	Special alerts to activity going on pertinent to this tier.
	Knowledge Library	The main document repository for this tier; contains significant, strategic level documents that address P/SO concepts, policy and doctrine.
	Communities of Practice	This area currently contains links to key P/SO related websites as well as focused CoPs with separate document libraries, links, etc

Figure 1.B.

4) **"Social Media" –** links are provided to the SOLLIMS Facebook page [http://www.facebook.com/SOLLIMS] and Twitter page [@SOLLIMS_PKSOI].

5) **Site Search -** search entire site (all portals/all data repositories) on keyword/phrase entry.

6) **Forums & Blogs Drop Menu -** takes you to the SOLLIMS forums area; provides an area for threaded discussion capability, shared document libraries, events/calendar functions, and issue tracking/resolution.

7) **Knowledge Management Tools:**

Portal Selection

Add Lessons Search Lessons

SOLLIMS Master   USAFRICOM   ISAF KM   Austere Challeng

You are viewing **SOLLIMS Master** Portal

12 - Tier 1's Available

SOLLIMS DOCs
HELP and TUTORIAL FILES
Key PKSOI Documents
USG Policy and Doctrine
USG Reports and Papers
UN Documents and Papers
UN Pre Deployment Training

Recent Lessons
U.S. Military Observers on United Nations Field Missions 16 Feb 12
Improved Situational Awareness from Human Terrain Teams 02 Feb 12
DDR Initiative in Northern Iraq 19 Dec 11
Difficulties in Defining Local-Level Communities Imperil "Bottom-Up" Population Mobilization Efforts 03 Nov 11
Preventing Humanitarian Catastrophe: NATO in Libya 07 Nov 11
Achieving Rule of Law synergies to minimize lawlessness and criminal activity during STABOPS 03 Nov 11

Figure 2.

8) **Portal Selection –** horizontal scroll displaying all the portals/workspaces; displays total number of portals available and identifies the portal/data you are currently viewing

9) **Add/Search Lessons** – The Add Lessons input screen includes data entry fields for Title, Observation, Discussion, Recommendation, Implications, Comments; it also allows you to "tag" O&R's with additional related data or 'meta-tags.' The more "tags" used the easier it is to find pertinent content when searching the SOLLIMS site. The data cataloging fields which are available for "tagging" O&Rs mirror the Search categories. Users are encouraged to use as many tags as appropriate to help refine the knowledge and provide significant value-added to each O&R in the SOLLIMS database. [A special tutorial is available on the Add Lessons screen.] The Search Lessons tab takes you to Search Lessons page. Searches lessons <u>only</u> within the portal within which you are working.

10) **SOLLIMS DOCS -** Each portal has the capability to build shared document libraries using the "Doc Lib Admin" link. The sub-menu items – e.g. HELP and TUTORIAL FILES – and content are then controlled by the Portal Manager. The title bar will reflect the Portal's label – e.g. USDA DOCs, SOUTHCOM DOCs, etc.

11) **Recent Lessons –** list of the 10 most recent lessons submitted for/within a particular portal.

12) **Site Tools:**

Site Tools		
• Member Search • Advanced Site Search • Links • STABOPS Directory	Member Search	Search SOLLIMS user database by user name.
	Advanced Site Search	Takes you to the advanced search page which gives you many options to better tailor your searches; improves search return results
	Links	provides links to key Peace and Stability Operations (P/SO) websites and references. Users may submit recommendations for additions to this listing. Individuals may add or edit based on level of access / permissions
	STABOPS Directory	contains a listing of DoD organizations and civilian counterparts involved in stability and peacekeeping development activities across DOTMLPF to facilitate coordination, collaboration, and awareness of like-efforts throughout the Department and across the Interagency community.

Figure 3.

13) **Submit RFI -** Use to request Peace and Stability Operations (P/SO) "lessons" data / content. Your RFI will be assigned to a PKSOI staff member who will normally contact you to assist with your knowledge search. [RFI=Request For Information]

14) **Tech Support -** Use to provide comments to the SOLLIMS tech support staff concerning SOLLIMS functionality, navigation, structure, and notes on specific content.