

Current Date



Requested Delivery Date

Request #

Date Received

Initial Meeting Date

Instructional Integration Development Team Request for Instructional Technology Training Product Development

Course Information

Name of Course

Department

Requested Product:

☐ VBS2 Game Scenario

☐ VBS2 Movie

☐ VBS2 Virtual Case Study

☐ VBS2 Decision Based IMI

☐ Mobile Application Android

☐ Mobile Application iPhone

☐ Mobile Application iPad

☐ 3D Model Virtual Training Object

☐ Customized IMI Course

☐ Other

Description of
request:

Provide all training material associated with request

☐ Lesson Plan

☐ Practical Exercise / Solution

☐ Assessment / Solutions

☐ PowerPoint Presentation

☐ Handouts

☐ Lessons Learned

Requestor Information

Name

Phone #

E-mail

Use if request is coming from Training Units

Training Unit Course Manager

Print Name

☐ Approved

☐ Disapproved

Training Unit COTD/S3 Instructional Systems
Specialist or Training Developer

Print Name

☐ Approved

☐ Disapproved

Course Management Team Training Developer

Print Name

☐ Approved

☐ Disapproved

Assigned SME

Print Name

☐ Approved

☐ Disapproved

Use if request is coming from Training Development Division

Training Development Division
Training Developer

Print Name

☐ Approved

☐ Disapproved

Send To: usarmy.benning.mcoe.list.life-long-learning-branch@mail.mil