

**A) Purpose:** This section provides the N-Hour sequence card and outlines specific reports needed once N-Hour begins.

**DCRF N-HOUR SEQUENCE**

	<b>Staff Section</b>	<b>Event</b>
<b>N-Hour</b>	<b>SDO/Key Ldrs</b>	JTF-CS ALERT IS RECEIVED BY EVERBRIDGE, OR I CORPS IOC; CONFIRM ALERT
		NOTIFY BDE XO/DCO/S3
	<b>S3</b>	INITIATE TF MED ALERT THRU BDE SDO NOTIFY OFF-POST TF MED DRUs
<b>N+2</b>	<b>S3</b>	COORDINATE WITH CORPS G3 FOR INITIAL COORDINATION ESTABLISH COMMS WITH TF MED DRUs (VIA WebEOC/Phone)
		<b>S2</b>
	<b>S4</b>	CONTACT CORPS/G4 TRANS IOT COORDINATE OUTLOAD SUPPORT
	<b>S1</b>	NOTIFY PROFIS MANAGER AT MEDCOM
	<b>S6</b>	COORDINATE W/ JTF FOR BRIEF VIA SECURE VTC (TBD)
	<b>CO/ DRUs</b>	INITIAL ASSEMBLE- CONDUCT INITIAL MANIFEST BY FP AND IDENTIFY ANY PERSONNEL NOT AVAILABLE (TDYs AND SCHOOLS)
		INITIATE RFI RECALL PROCEDURES.
		100% PERSONNEL CONTACT
		VERIFY PAX THAT NEED SRP
	<b>PUSHER</b>	VERIFY PAX THAT HAVE FINANCE ISSUES; LEGAL ISSUES; NON-DEPLOYABLE, SOLDIERS NOT AVAILABLE
		PROVIDE 1 NCOIC WITH 14 PAX DETAIL
PROVIDE 4 PAX FOR ROADGUARD DETAIL (GROUND MOVEMENT SUPPORT) PROVIDE 1 TX TM (1x NCO, 1x EN) WITH 1 FLA FOR MEDICAL COVERAGE (IF RAILHEAD OPS= 2x TMs)		
<b>N+2.5</b>	<b>BDE CDR CSM/ XO/STAFF</b>	ATTEND JTF-CS N+2.5 TELECON IN EOC
	<b>BDE EOC</b>	INITIAL EOC ESTABLISHED (WebEOC/DCO)
	<b>S3</b>	ESTABLISH RFI/OPORD TRACKER
<b>N+3</b>	<b>BDE CDR</b>	DP1: INITIATE RECALL OF PAX ON LEAVE & IN SCHOOLS
	<b>BDE XO</b>	PROVIDE MISSION GUIDANCE
	<b>S3</b>	DP2: MOVE BY AIR OR GROUND (BASED ON PROXIMITY OF EVENT)(FOLLOWING 2.5 TCON) INITIATE WARNO OF DECISION TO DRUs
		HOST BDE STAFF IN HASTY MISSION ANALYSIS
		ISSUE WARNO #1 TO DRUs
		VALIDATE LNO REQUIREMENTS (FOR OTHER TF'S)
	<b>S4</b>	REQUEST INITIAL BUSES AND BAGGAGE TRUCKS FOR MOVEMENT SUPPORT
		REQUEST INITIAL CLASS I REQUIREMENTS – 5 DOS (FROM TISA)
		REQUEST INITIAL CLASS II - CDE/JSLIST (FROM CIF)
		REQUEST INITIAL CLASS V - BASIC LOAD (ASP)
		REQUEST INITIAL CLASS VIII - PUSH PACKAGE (USAMMA)
		REQUEST INITIAL CLASS VIII - P&DS/CBRN IPE (ASP)
	<b>S1</b>	REQUEST INITIAL OUTLOAD SUPPORT TEAM (OST) SUPPORT (MHE; CARGO TRANS; BUS SPT; OST C2 CELL) THROUGH G4 TRANS (PAXs – PROVIDED BY MMB)
		LINK WITH BDE EOC FOR UNIT MOVEMENT UPDATES
	<b>S6</b>	ISSUE RADIO (LMR) TO KEY LEADERS AND STAFF (IF APPLICABLE)
REQUEST COMSEC		
<b>S8</b>	REQUEST RENTAL CAR & TDY ORDERS FOR LNOs GOING TO JTF-CS MAIN (FT. EUSTIS, VA)	

	<b>CO/ DRUs</b>	SUBMIT PERSTAT TO S1 (PORTAL)
		SUBMIT LOGSTAT TO S4 (PORTAL)
		REQUEST SRP SUPPORT FROM HOMESTATION
		DRIVERS WITH TCs BEGIN MOVEMENT TO MOTORPOOL IOT PMCS AND MARSHAL VEHICLES
		UMO REQUEST FOR ADDITIONAL BBPCT, WOOD PALLETS AND PACKING MATERIAL FOR UNIT EQUIPMENT AND SHIPPING CONTAINER (IF REQUIRED)
		CONDUCT COMMO CHECK WITH EOC
	<b>PUSHER</b>	ASSEMBLE MAINTENANCE SUPPORT TEAM AT MOTORPOOL (MMB C2)
<b>N+3.5</b>	<b>S3</b>	JTF-CS MAIN LNOS RECEIVE CIF, MRES, CELL PHONES FROM HHC & S6
	<b>S2</b>	PRODUCE AND BEGIN ISSUING COURIER MEMOS (AS REQUIRED)
	<b>S6</b>	PROVIDE JTF-CS LNOS CELL PHONE AS REQ. (1 FOR 2 LNOS)
		ISSUE WIRELESS CARD AND CELL PHONE TO TF MED S1 JRS LNO
		SUPERVISE INSTALLATION, UPLOAD, AND COMMO CHECKS OF ALL COMMS
	<b>CO/ DRUs</b>	CONFIRM POV REQUIREMENTS
		SUBMIT POV STORAGE REQUIREMENTS TO S4 AND COORDINATE FOR POV STORAGE
SUBMIT NON-AVAILABILITY REPORT TO S1		
EXECUTE PMCS OF VEHICLES AND EQUIPMENT; DISPATCH VEHICLES AND EQUIPMENT (TRAILERS) & MARSHAL VEHICLES BY FP; ESTABLISH SUPPLY PT DISTRIBUTION LOCATION (PREPARED FOR DISTRIBUTION OF JSLIST, MRE, ETC)		
<b>N+4</b>	<b>REAR-D</b>	ESTABLISHED AND OPERATIONAL, ALONG WITH EOC OPERATIONS AT BDE HQs
	<b>S3</b>	DP3: LNOS DEPART AS REQUIRED (FT. EUSTIS, VA)
		PROVIDE SITUATION BRIEF TO TF MED/DRUS IN BDE CONF ROOM, VIA TCON / DCO
		PROVIDE ANY UPDATES TO ADMINSTRATIVE BRIEFINGS
	<b>CLINOPS</b>	UPDATE MED THREAT BRIEF (DISTRO TO DRUs THROUGH PORTAL)
		COORDINATE WITH S1 REGARDING ANY ADDITIONAL MEDICAL AUGMENTEES AS REQUIRED
	<b>S2</b>	OBTAIN UPDATES TO JOA FPCON/THREAT/OPERATION ENVIRONMENT FROM JTF-CS
	<b>S4</b>	CONSOLIDATE REPORTS OF SHIPPING LABELS, RF TAGS, AND SYNCHRONIZE MOVEMENT SUPPORT WITH CORPS/G4/ITD (INTERNAL TRACKING MECHANISM)
		IF AIR MOVEMENT, REQUEST 463L PALLETS FOR BAGGAGE AND EQUIPMENT
		REQUEST USAMMA PUSH PACKAGES (AS REQUIRED)
	<b>S1</b>	RECEIVE S1 REPORTS FROM DRUs AS A RESULT OF INITIAL ACCOUNTABILITY
	<b>S8</b>	REQUEST INCREASE GPC LIMITS & FUNDING REQUIREMENTS, BEGIN RECORDING DCRF COSTS
	<b>CO/ DRUs</b>	SUBMIT CONFIRMED SRP REQUIREMENTS (#/SNL) TO BDE S1
CONDUCT INITIAL MANIFEST & VERIFY FPs; SUBMIT PERSTAT TO BN S1; BN S1 SUBMIT PERSTAT TO BDE S1; BN S1 CONTACT BDE S1 IMMEDIATELY IF YOU NEED PERSONNEL DUE TO NON AVAILABILITY		
VERIFY LOAD TEAM: 5 + NCOIC (REAR PERSONNEL) IOT BUILD PALLETS, ETC		
REQUEST CONVOY CLEARANCE (IF APPLICABLE FOR GROUND MOVEMENT)		
CONSOLIDATE INITIAL LOGSTAT, GREEN SERIES 1 (CRITICAL EQUIPMENT SHORTAGES), INTENT; ALLOW S4 TO IDENTIFY ADDITIONAL MAINTENANCE TEAMS OR OPERATIONAL FLOATS TO EOC		
<b>N+5</b>	<b>S1</b>	PRODUCE ORDERS FOR HHC, 62D MED BDE (VIA DAMPS)
	<b>CO/DRUs</b>	BN S1 PRODUCE ORDERS (VIA DAMPS)
		SUBMIT LOGSTAT TO TF MED S4

		PRINT MSL AND RFID FROM DOL (TIPS AND SCALES)
		MOVEMENT TO SRP SITE (DRIVERS UP FRONT) (NON-SRP'd SMs OR UPDATES TO SRP)
		UNIT MOVEMENT OFFICER (UMO) COLLECTS RF TAG DATA AND LOAD PLAN PAPERWORK
		LOAD FP 1 VEHICLES AND CONTAINER WITH BAGS AND TUFFBOXES (SECONDARY LOADS)
		LOAD SENSITIVE ITEM CONTAINER AND POST GUARDS. (REAR-D)
		PROVIDE SECURITY FOR SENSITIVE ITEM CONTAINER(S) UNTIL LOADED ON AIRCRAFT OR SECURED BY CARRIER
	<b>PUSHER</b>	ASSEMBLE MOVEMENT SUPPORT FOR PAX AND BAGGAGE (I.E. LMTV)
		PROVIDE TRANSPORTATION FOR PAXs FROM SRP SITE (DRIVERS- PRIORITY)
<b>N+6</b>	<b>PRIMARY BDE STAFF</b>	PROVIDE SITUATION UPDATE IN BDE CONF ROOM
	<b>S4</b>	CONSOLIDATE MOVEMENT REQUIREMENTS TO CORPS MOVEMENT CONTROL OFFICER/DOL. INCLUDES GROUP MOVES & FREIGHT PAPERWORK
		CONFIRM CLASS I FROM TISA P/U BY DRUs
		CONSOLIDATE MOVEMENT REQUIREMENTS TO CORPS MOVEMENT CONTROL OFFICER/DOL. INCLUDES GROUP MOVES & FREIGHT PAPERWORK
		CLASS II: CONFIRM CIF RELEASED JSLIST AND OTHER SHORTAGES TO DRUs
		CLASS III: CONFIRM DRUs P/U FROM HMCC
		CLASS IV: CONFIRM DRUs SUFFICIENT BBPCT AND CONCENTINA WIRE
		CLASS V: CONFIRM PUSH FROM ASP TO AHA; CONFIRM GUARD DETAIL
		CLASS VIII: VERIFY EXPECTED SHIPMENT OF USAMMA PUSH PACKAGE, ESD AND ARRIVAL TIMES AND LOCATIONS (HOMESTATION OR JOA); CONFIRM DRUs P/U CHANGES FROM MEDCEN
		CONFIRM OST ARRIVAL AT MED BDE HQs AND READY TO SUPPORT
		FINALIZE TRANSPORTATION OR MOVEMENT TO INCIDENT (AS REQUIRED)
		REQUEST CONTRACT BUS OR LINEHAUL FOR GROUND MOVEMENT (WITHIN 400 MILES)
		INITIATE POV STORAGE PLAN BASED ON N+3.5 LIST FROM DRUs (LOCATION/EST. PLAN TO STAGE, TRANSPORTATION TO AND FROM POV STORAGE LOCATION)
	<b>CO/DRUs</b>	FP1 EXECUTES POV STORAGE
		NLT BAGS LOADED IN CONTAINERS FOR FP1/2
		RECEIVE CLASSES OF SUPPLY (CLASS I, II, IV, VIII AND IX)
	<b>PUSHER</b>	14 PAXs DETAIL AND 1x NCOIC REPORT TO BDE HQs
		4 PAXs FOR ROADGUARD DETAIL REPORT TO BDE HQs
		1 TX TM REPORT TO BDE HQs
	<b>N+7</b>	<b>S3</b>
PUBLISH MOVEMENT ORDER THROUGH S3 (BASED ON DOL INPUT)		
<b>S4</b>		ISSUE EQUIPMENT (JSLIST; CLASS I, TRAVEL, ETC) FOR FP1 & FP2
<b>CO/DRUS</b>		SRP OCCURRING, AS REQUIRED. ONCE COMPLETE, DRIVERS ARE TRANSPORTED TO THE MOTORPOOL
	SUPERVISE MOVEMENT OF ROLLING STOCK AND CONTAINERS TO STAGING AREA (ADACG/MARSHALLING YARD)	
<b>N+8</b>	<b>S4</b>	PROVIDE INITIAL LOGSTAT TO CORPS G4

		OVERSEE ADDITIONAL CLASSES OF SUPPLY (DRUs NOT ABLE TO MOVE IN SECONDARY LOADS OR CONTAINERS) PUSHED TO LOCATION FOR PALLET BUILDING (463L-AIR MOVEMENT)
<b>N+10</b>	<b>S4</b>	BRIEF IRP A AND B CHALK COMMANDERS AT MANIFEST SITE (PROVIDE RESPONSIBILITIES)
<b>N+11</b>	<b>S1</b>	CONDUCT MANIFEST; PROVIDE IRP A AND B CHALK COMMANDERS WITH FINAL MANIFEST; PROVIDE JRSOI RESPONSIBILITY AND REQUIRED BRIEFINGS
	<b>CO/ DRUs</b>	BUILD BAGGAGE PALLETS ON 463L
<b>N+12</b>	<b>BDE EOC</b>	PROVIDE INFORMATION UPDATE TO BDE IN BDE CONF ROOM
	<b>S3</b>	FORMATION IOT PROVIDE UPDATED INFORMATION/BRIEFINGS(SRP, DRIVERS, TC'S RETURN TO COMPANY AREA) FROM FP1 AND FP2 CHALK COMMANDERS
<b>N+14</b>	<b>CO/ DRUs</b>	PAO/JAG BRIEF UNIT PERSONEL ON ADMINISTRATIVE ISSUES (I.E. MEDIA REALTIONS, REQUIRED JTF-CS BREIFs, PERSONEL PROPERTY, FINANCE, AND POV STORAGE)5
<b>N+16</b>	<b>BDE EOC</b>	C2 MOVEMENT OF UNITS
	<b>REAR-D</b>	PROVIDE MOVEMENT SUPPORT FOR FP PAX AND BAGGAGE
	<b>DRUs</b>	FP1 MOVES TO STAGING AREA (AIR/GROUND)
		FP2 BAGGAGE PALLETS BUILT, CONTAINERS PACKED AND READY FOR TRANSPORT
		INITIATE REST PLAN (IF CONVOY OPERATIONS)
		PROVIDE MOVEMENT STATUS TO EOC
	BRIEF FP 1 CHALK COMMANDERS AT MANIFEST SITE (PROVIDE RESPONSIBILITIES)	
<b>N+18</b>	<b>S1</b>	CONDUCT MANIFEST; PROVIDE FP 1 CHALK COMMANDERS WITH FINAL MANIFEST; PROVIDE JRSOI RESPONSIBILITY AND REQUIRED BRIEFINGS
	<b>CO/DRUs</b>	FP2 CONTAINERS/VEHICLES STAGED AND READY FOR CALL FWD
		NLT ARRIVAL (IF GROUND MOVE TO JOA) CONTRACTED BUS FOR PAX AND BAGGAGE
		FP1 FINAL MANIFEST CALL AT FINAL STAGING AREA (ADACG TERMINAL)
<b>N+20</b>	<b>BDE EOC</b>	FORWARD DRU DEPARTURE REPORTS TO CORPS EOC & JTF-CS WATCH OFFICE
	<b>CO/ DRUs</b>	SUBMIT DEPARTURE REPORT TO BDE EOC VIA EMAIL
		IF GROUND CONVOY TO JOA, CONDUCT VEHICLE CONVOY REHEARSAL AND SAFETY BRIEF, CONDUCT FINAL PCC
<b>N+22</b>	<b>BDE CDR</b>	NLT BACK BRIEF TO JTF-CS
<b>N+24</b>	<b>DRUs</b>	O/O FP1 DEPARTS (AIR, CONTRACTED BUS, CONVOY)
	<b>BDE EOC</b>	PROVIDE AN OPENING REPORT MATRIX TO JTF-CS WATCH OFFICE, SDO, REPORTS MANAGER (DONE EVERY 24HRS; DONE TILL TF MED TOC ASSUMES DUTY)
		PROVIDE CAPABILITIES EMPLOYMENT MATRIX TO JTF-CS WATCH OFFICE, SDO, REPORTS MANAGER (DONE EVERY 24HRS; DONE TILL TF MED TOC ASSUMES DUTY)
<b>N+24(+)</b>	<b>CO/ DRUs</b>	NOTIFY BDE EOC OF / DEPARTURE FROM APOE AND ARRIVAL AT APOD
	<b>BDE EOC</b>	CONTINUE TO NOTIFY JTF-CS OF FPs MOVEMENT I.E. DEPARTURE APOE AND ARRIVAL AT APOD
<b>N+48</b>	<b>S4</b>	PROVIDE LOAD PLAN FOR C-130/C-17 TO 618TH TACC WITH COPIES SENT TO US NORTH/G/J4, MOBILITY DIVISION AND JTF-CS; FORWARD AUTOMATED AIR LOAD PLANNING SYSTEM (AALPS) LOAD FILES VIA E-MAIL TO ....